

PROFILE SUMMARY

I am currently working as an intern for leading international public affairs company Burson Marsteller, as part of the healthcare and food team. I graduated with a law degree from Trinity College, Dublin and have a particular interest in EU regulation.

EDUCATION

Trinity College Dublin, Ireland

Graduated 2015

LLB in Law

Overall Result: 2:1 (68%)

Relevant Coursework & Research

Commercial Law, Employment Law, Company Law, EU law

Honours & Awards

- *Academia*: Entrance Exhibition Award
- *Voluntary Work*: Dean of Students Roll of Honour
- *Debating*: Cork Novice IV Finalist; National Maidens Semi-Finalist

Loreto Secondary School Balbriggan

Graduated 2011

Leaving Certificate (A-Level Equivalent)

565 Points

Awards

Academic Achievement; Outstanding Student; Bronze *Gaisce* Award

POLITICAL EMPLOYMENT

Burson Marsteller

Brussels

Intern

Sep 2016 - Present

- Drafting articles and briefings on EU legislative and political developments for pharmaceutical and food industry clients
- Planning meetings between stakeholders and policy makers to discuss legislative proposals

Vice President Mairead McGuinness MEP

Brussels

Trainee

Jul 2016 - Aug 2016

- Assisted Ms McGuinness on issues relating to the medical devices and in vitro diagnostic devices regulations
- Answered constituency queries and drafted letters and parliamentary questions
- Booked travel, managed diary commitments, created social media content and researched matters of political relevance

Council of the European Union

Brussels

Stagiaire/Trainee

Feb 2016 - Jun 2016

- Assisted the Health and Foodstuffs secretariat in drafting the medical devices and in vitro diagnostic devices regulations, which reached political agreement in May
- Minuted meetings with Member States, the Council Presidency & European Parliament
- Transcribed press conferences of European Council summits
- Nominated to act as Council President by fellow trainees during Council simulation

LEGAL EMPLOYMENT

Philip Lee **Dublin**
Litigation Intern **Nov 2015 - Jan 2016**

- Carried out administrative tasks in the litigation department of a commercial law firm
- Drafted letters to clients and researched legal queries posed by clients
- Prepared books for court & gathered discovery documents

Matheson **Dublin**
Tax Intern **Jul 2014**

- Part of the tax department in one of Ireland's leading commercial law firms
- Researched answers to tax law queries & registered charges on assets
- Received advanced presentation training from communications professionals and delivered talk on a new piece of legislation to three partners

OTHER RELEVANT EMPLOYMENT

Fieldwork Future **Dublin**
Recruiter **Feb 2013 - Nov 2015**

- Sourced respondents to take part in market research group discussion sessions, carried out telephone and field surveys

The Trinity Foundation **Dublin**
Student Supervisor, Student Caller **Jan 2014-Nov 2015**

- Used software to assign students particular alumni to call as part of a university fundraising campaign

Green Key Resources **New York City**
Office Assistant **Jul 2015 - Aug 2015**

- Carried out administrative tasks in multiple hedge funds

EXTRACURRICULAR & VOLUNTEER ACTIVITY

US Embassy Youth Council **Dublin**
Trinity College Representative **Academic Year 2014/2015**

- Member of Youth Council founded by Secretary of State Hillary Rodham Clinton in 2012, which focuses issues such as mental health and youth unemployment

The College Historical Society **Dublin**
Librarian, Pro Censor **Academic Years 2012/13 and 2013/14**

- Organised the year-long Leinster Schools' Debating Competition; coordinated the Inaugural Address; managed the library and social media, hosted debates and speakers

SKILLS

IT/Coding Proficiency Microsoft Office (Word, Excel & Powerpoint)
Languages Native English & professional French; basic Spanish and Irish.

References available upon request