

## EDUCATION

### National University of Maynooth

- Graduating 2023
- Predicted Grade: 1.1 First Class Honours.
- Degree Major: Bachelor of Laws LLB.

### The Institute of Education

- Graduated leaving Cert 2019 all honours.

## SKILLS

Proficient using the following platforms;

- Microsoft Office Suite (word, excel, PowerPoint, outlook).
- Keynote.
- Key house and Evolve case storage online platforms.
- Mooting skills.
- Dispute and negotiation skills
- Computing Assistant/ IT Support.

## INTERESTS/ ACHIEVEMENTS

- Actively involved in deepening my knowledge in the fitness industry through connecting with like-minded individuals.
- Avid mountain hiker and explorer, thoroughly enjoying exploring Ireland in particular the wild Atlantic way.
- Clifford Chance Cyber Security Global Virtual Internship Programme Certified.
- CIARB- CiA Virtual ADR Experience Programme certified.
- Full driving licence.
- Active member of the NUIM Law and FLAC societies.

## EXPERIENCE

### Byrne Wallace LLP - September 2022

#### Legal intern reporting directly to both Partners & Trainees

- Attended client meetings and recorded the minutes.
- Arranged housing deeds.
- Created detailed case summaries, briefs & memos.
- Scheduled Boardroom Appointments for upcoming client meetings.

### Connellan Solicitors LLP - July 2022

#### Legal Intern reporting directly to the partners of the firm.

- Attended the District Court on multiple occasions with the DPP of Co. Longford.
- Arranged client meetings and recorded the minutes of said meetings.
- Filed and arranged housing deeds.

### Crowley Millar Solicitors LLP - June 2022

#### Legal Intern reporting directly to trainees and partners.

- Attended multiple High Court personal injuries & medical negligence cases.
- Attended both Senior & Junior barrister settlements.
- Created case briefs, memorandums & summaries.
- Attended Central Office appointments daily with trainees/ by myself to file motions, do stamping duty and file pleadings.
- Carried out swearing of documents (affidavits) in neighbouring firms.

### Carriage House at Carton House- September 2021- current.

#### Waitressing in the golf club.

- Working in The Carriage House on a part time basis during term time serving customers & planning functions.

### MU IT Services- September 2021- Current.

#### Computing Assistant providing IT support for staff and students.

- Working on the University's IT helpdesk (online/ in person) assisting staff/ students with IT queries & Servicing PC's & Printers throughout the university.

### O'Brien's Coffee Shop- December 2016- September 2021

- Barista working part time during term time running the coffeeshop and carrying out daily tasks (company banking/ staff rostering/ training staff).