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# Alice Djider

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**FEI candidate** and current **Legal Intern** in the Banking Department of **Philip Lee LLP**.



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45 Kirwan Street,  
Stoneybatter, Dublin 7



Completion of all FEI examinations in March 2024.

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## VOLUNTEERING

Member of the Legal Clinic of the University Paris I Pantheon Sorbonne. Developed communication skills in delivering clear and pragmatic solutions to the members of the public.

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## PERSONAL INTERESTS

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## EDUCATION

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### 2019-2021 - Postgraduate Diploma in Law at the Law Society of Ireland - I:I.

Gained a deep understanding of the Irish Legal System and knowledge of some core areas of Irish Law. Demonstrated the ability to produce **legal research** and give **presentations** on complex legal issues.

### 2018-2019 - Commercial Law Master Degree at the University of Paris I Panthéon Sorbonne.

Main modules in Company Law, Banking Law, and Tax Law.

Scheduled and organised the **work of a team** comprised of international students for a Moot Court Competition throughout the academic year.

### 2017-2018 - Honours Bachelor Degree in Law and Honours Bachelor Degree in Economics at the University of Paris I Panthéon Sorbonne.

Graduated in both Law and Economics. Gained strong **organisational skills** and built a **business mindset**.

Increased my **attention to details** when dealing with numerical data.

### 2015-2017 - Preparatory class (Classe préparatoire aux grandes écoles) ENS DI (Law and Economics), Lycée de Cachan:

Highly selective and intensive two-year post-secondary course which trained for the enrolment in top ranked Universities.

### 2015 - Baccalaureat Scientifique avec mention (French Equivalent of the Leaving Certificate) – Jeanne d’Albret Secondary School, Saint Germain-en-Laye

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## PROFESSIONAL EXPERIENCES

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**Since March 2024 – Intern in the Banking Department of Philip Lee Solicitors:** draft of security documents, and review of documents before closing. Legal research for Partners on recent fitness and probity developments. Development of **drafting skills** and my **attention to detail**.

**May 2023 – February 2024-Legal Executive- Finance Department- McCann Fitzgerald LLP:** Member of the Finance Department. **Draft of security documents** in relation to transactions with the Housing Finance Agency. Liaising with clients and external parties. Conduct of **closings and post-closing work** such as CI filing.

### **Ski and Running**

Participated to competitions in both sports. Developed a competitive mindset as a result. Organised runs for Charities in local community.

### **Music**

Practice of the piano since the age of 8.

### **Reading**

Strong interest for detective novels and Paul Auster's books.

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### **LANGUAGES**

**French** - Native

**English** - Fluent (C2)

**German** - fluent (B2)

**Mandarin** – Academic (HSK2)

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### **IT SKILLS**

Word, Excel, Power Point, PDF Doc, Compare Docs

### **September 2022 – April 2023 – Legal Administrator – McCann FitzGerald LLP:**

Rotations across the **Real Estate, Litigation and Corporate Departments**. Support and assistance provided to teams with their projects. Conduct of **legal research** and **drafting of documents** for senior lawyers. Use of the **Land Registry website and Vision Net**. Compilation of legal documents, filing and archiving of files.

### **September 2021- September 2022 - Intern – Central bank of Ireland**

Member of the Business Support Team within the Enforcement Advisory Department. **Legal research and report to senior management**. Organisation and **review of cases accepted by the Central Bank**. Other administrative duties including following up important deadlines, scheduling meetings, and dealing with the post. Improvement of my understanding of the monetary and financial system and its legal aspects.

### **November & December 2020 – Customer Service Employee – Nike**

First work from home experience.

Increased my IT skills in dealing with specific software and spreadsheets. Handled customers queries in both French and English. Developed the ability to work in a **fast-paced environment** while being **client focused**.

### **2020 & 2021 – Receptionist – Multinational companies and solicitor practices**

Responsible for the reception of multinational companies and solicitor practices based in Dublin.

Delivered a **strong ability to adapt** to different working environments and for several employers successively.

### **August 2019 – Internship- Philip Lee Solicitors Dublin:**

Member of the Banking and Finance department of the firm. Conducted legal research, drafted legal documents, and prepared briefing for meetings with clients. Collaborated on the preparation of the Munich Real Estate Fair. Improved my ability to work with a team and used my languages skills with international clients.

### **July & August 2018 – Internship-Integral Lawyers**

Corporate law firm based in Paris. Assisted the managing partner on legal research, the preparation of meetings with clients, and tax issues. Confirmed my interest and ambition to work in the legal industry.