**Curriculum Vitae**

Name: Alice McIntyre

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Date of Birth: 12-04-1997

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I am currently undertaking the LLB in NUI Galway. My Modules this year include Company Law, Land Law, Equity Law, Family Law, Criminology, Criminal Justice and International Protection of Human Rights. I am eager to pursue a career in law and learn the day to day running of a firm. Primarily my interest lies in Criminal Law and the way the justice system works as well as Civil Law areas such as Family Law. I hope to gain experience and knowledge in these aspects to broaden my knowledge and therefore further my career in law. My goal is to become a solicitor.

**Education:**

**2009-2014:** Leaving Cert in English, Irish, Maths, History, Geography, French, and Art.

**2014-2015:** Access Course in St. Angela’s College, Co. Sligo Received Honours level 5 in Economics, Sociology, Politics and Philosophy.

**2015-2018:** Bachelor of Arts in the National University of Ireland, Galway specialising in Law and History. Received a higher 2:2.

**Work Experience:**

**May 2018- August 2018**: Server at Cibo Trattoria, Vancouver, Canada.

Duties:

* Opening and closing the restaurant and bar
* Counting the cash float, Reconciling the cash out –calculating sales, tip out, and tips
* Serving customers – food running, taking orders and checking stock

**2011- April 2018**: Waitress/server/ice-cream parlour worker at The Barbecue Restaurant, Bundoran, Co.Donegal.

Duties:

* Opening and setting up the restaurant as well as waiting on tables
* Managing money and operating the till and keeping check stock
* In the ice-cream parlour – opened & closed the shop as well as cleaned

**2016- 2018**: Receptionist and organiser at the Abbey Arts and Cultural Centre, Ballyshannon, Co. Donegal.

Duties:

* Helping set up for Art shows and organising productions
* Manage and distribute tickets, assist at reception

Team work: Work extremely well as part of a team. I enjoy working with other staff members and I have experience in working as part of a highly focused team, working in a fast paced, high pressure environment.

Communication: Great communication skills, both written and verbal developed through constant interaction with team mates, leadership roles and university professionals.

Leadership: I have been one of the head waitresses, so I was accountable for numerous responsibilities such as training staff.

Software Skills: I have good knowledge of Microsoft word/office, Excel and PowerPoint as well as using internet and emailing.

References are available upon request.