



Alice McKenna

31st October 1995
28 Priory Drive, Stillorgan, Co.Dublin.

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Education

FE1 Examinations 2019/2020

October 2019: Criminal Law (69%), Equity (63%), Constitutional Law (54%), Real Property (62%).

March 2020: Law of Contract (68%), European Union Law (65%), Company Law (55%).

August 2020: Tort (57%).

Trinity College Dublin 2014-2018

BA European Studies

Second Class Honors, 2:1

Universidad de Zaragoza

Erasmus 2016/17

The Teresian School 2009-2014

Leaving Certificate CAO Points: 505

Experience

Denis McSweeney Solicitors / Full time Legal Assistant

March 2019 - Present, **DUBLIN**

Working in a busy practice, dealing with a variety of practice areas, I have learned to work efficiently and diligently. Some of my responsibilities include: general case management; preparing briefs for counsel; attending on Counsel in the HC and Phoenix House; stamping and filing of affidavits and other legal documentation; research; and drafting correspondence to clients and other relevant parties.

Private Spanish Language Tutor

Sept 2017- June 2019, **DUBLIN**

I created weekly lesson plans and assignments that included both written and oral practice for Leaving Certificate Spanish students.

The Wooden Spoon Café / Full time Waitress/Barista

Aug 2018- Jan 2019, **DUBLIN**

The hospitality industry is a pressured and fast-paced environment to which I quickly learned to adapt. I learned to maintain a positive work environment, dealing competently and efficiently with customers.

Health Express Pharmacy Morehampton / Part time Sales Assistant

July 2014- May 2018, **DUBLIN**

Throughout university I worked part-time in a pharmacy. I was a key holder, responsible for opening and closing every weekend. I organised stock, placed orders, managed the till and helped customers with queries relating to over the counter medication.

Private English Language Tutor

Oct 2016- June 2017, **ZARAGOZA**

My role centered on creative language learning in order to engage my students and help them improve their language skills while enjoying learning English.

Volunteering

Illustrations Editor for The University Times TCD

July 2017-May 2018

Illustrator - Dec 2015- May 2018

Starting out as an illustrator, I ascended to the editorial role after two years at Ireland's most prestigious student newspaper. I contributed to weekly masthead meetings, delegated work to my team of illustrators, liaised with staff writers to coordinate text and image, working to tight deadlines which I effectively balanced alongside my academic studies.

Wwoof Italia / Farm Volunteer

June 2015

I volunteered on an organic vegetable and herb farm near Modena where I learned about sustainable horticultural practices. It was a fantastic opportunity for cultural immersion and language practice.

Coach for Genesis Colts Hockey Club U10's Team

Sept 2012-March 2014

Skills

Languages

- Spanish C1 / Italian B1/ French A2

ECDL

Achieved Grade 9 with the Irish Board of Speech and Drama

Interests

Literature, fine art, drawing, painting, current affairs and international relations, cycling, yoga and running.

References

Fiona Roche

Senior Solicitor at Denis McSweeney Solicitors

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Dr. Enrica Maria Ferrara

Professor of Italian at Trinity College Dublin

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