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**Education**

2014 – 2018 **BSc Business and Law (Projected 1.1. Honours),** Dublin Institute of Technology.

Thesis: **Why Mergers and Acquisitions Fail to Generate Shareholder Value**

**College Examination Results:**

**Year 1: Average 72% - Class Rank 3**

**Year 2: Average 68% - Class Rank 1**

**Year 3: Average 70% - Class Rank 3**

**Year 4: I anticipate that I will receive 1.1. Honours**

2008 – 2014 **Leaving Certificate (460 points),** Coláiste Éanna, C.B.S, Ballyroan, Dublin 16

**Work Experience**

**CarTrawler – Travel and Ground Transportation Technology Company. Dublin (June 2017 – Present)**

I am a member of the international sales team working in a diverse and challenging environment. I am the company’s first point of contact with the consumer. **I am responsible for the care of customers in a fast paced, dynamic working environment. An integral element of this role is attention to detail, particularly when focusing on client’s needs, preparing sales reports and overseeing financial transactions.** Since I have joined the team there has been a noticeable increase in the number of sales converted. I continuously maintain a personal productivity rating above 91%.

**SuperValu, Rosemount Shopping Centre, Dublin (September 2016 – June 2017)**

Duties included: Operating the Tills, including cashing up and completing paper work at the start and end of the shift, processing cash and credit card transactions accurately and efficiently, assisting customers in the selection and purchase of items, organising promotional displays and checking the inventory listing against actual stock on the shop-floor.

**Meinhardt Fine Foods (Vancouver) (July 2016 – September 2016)**

I was responsible for taking orders and delivering them to the kitchen while maintaining fast, accurate and positive customer relations. Furthermore, I took payment from customers and performed cashier duties.

**Pristine Labour Construction Company (Vancouver) (June 2016 - July 2016)**

I assisted municipal services staff in completing their assigned tasks while also coordinating and completing ongoing routine painting of the exterior and interior of properties.

**Centra Ireland, Blackglen, Sandyford, Dublin 18 (September 2014 to June 2016)**

Duties included: Ensuring that the shop counter was always manned while providing cashier and sales services, restocking the sales area, and ensuring that merchandise was kept orderly and neat in appearance.

**Department of Transport Tourism and Sport, Dublin (April 2012)**

 Assigned to Air Accident Investigation Unit Team.

I played an active role in the day to day workings of the Air Accident Investigation Unit. My duties included general administration work and I was also trusted with the task of uploading reports relating to aviation incidents on a central register.

**Department of Children and Youth Affairs, Dublin (March 2012)**

Clerical Worker.

Assigned to the Human Resources Unit of the Department where I had responsibility for filing personnel records and administration of a confidential nature. I undertook and successfully completed a project to upgrade the security system within the building. This involved verifying the security clearance for each member of staff and allocating each individual a unique security code.

**Key Attributes**

* Self-motivated student with well-developed management and IT skills. Competent in Microsoft Office, Excel and PowerPoint. – (Awarded ECDL certificate)
* Highly developed interpersonal and communication skills.
* Strive for quality in all aspects of work – Achieve top academic results.
* A critical thinker with excellent organisational skills.
* Strong team player with skills developed through sport, work in retail and group presentation work at college in which high marks were awarded.
* Fully motivated, energetic and always committed to achieving desired results.

**Achievements**

* Currently the Business and Law Year 4 course representative.
* Certificate in First Aid.
* Sports Student of the Year at secondary school.
* Qualified GAA referee with experience in mentoring underage teams.
* 2012 U16 Dublin County GAA Final Man of the Match Award.
* National winner of the Inter-Schools Premier Division Soccer Cup and League.
* Numerous Dublin and National Athletics Medals.

**Interests and Hobbies**

* Gaelic Football - affiliated with Ballyboden St Endas GAA Club.
* Running and Physical fitness
* Currently volunteering for the Dublin Simon Community.

**References**

Available on request.