

ANNA GILES
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EDUCATION

Maynooth University (NUIM), Bachelors of Law Clinical (LL.B.) 2013 – 2017

Third Year:

Clinical placement with Mason, Hayes & Curran.

Second Year:

Media Law	72%	Criminal Law II	70%
EU Law I	60%	EU Law II	70%
Constitutional Law I	54%	Constitutional Law II	63%
Administrative Law	79%	International Law	70%
Evidence	61%	Innovation in Professional Practice	74%

First Year:

Criminal Law	63%	Law of Torts	65%
Legal Writing	70%	Legal Skills	67%
Moot Court	69%	Contract Law	60%
Company Law	50%	Introduction to Legal Systems	62%

Scoil Dara 2007 – 2013

Leaving Certificate- 470

Economics A2, History B1, Mathematics B2, French B2, English B3, Accountancy B3, Irish C3, LCVP Distinction.

AWARDS AND ACHIEVEMENTS

- Junior Editor – *Irish Law Journal*.
- Content Editor – *The Golden Thread*.
- Runner Up – Silken Thomas Intervarsity Moot Court Competition 2014.
- Senior Prefect – *Scoil Dara*.
- 6th Year Student of the Year – *Scoil Dara*.

- Second Place Senior Writer of the Year 2012-2013.

WORK EXPERIENCE

Mason Hayes & Curran

August 2015 – August 2016

As part of my degree I completed a yearlong academic placement with Mason Hayes & Curran. I elected to undertake this placement because I wished to supplement my academic study of law with gaining experience of its clinical application. I chose to join Mason Hayes & Curran's leading debt litigation practice as a Legal Assistant representing client's from public and financial sectors. During my time at the firm I was engaged in a wide variety of tasks that are comparable to those undertaken by a trainee solicitor. I was primarily responsible for drafting, issuing and service of legal proceedings, obtaining and enforcement of judgments including Bankruptcy and drafting client and debtor correspondence. Through my regular attendance in the Court, I obtained firsthand experience of the Irish Courts system and in-depth knowledge of the Rules of the Superior Courts. By completing this placement I gained a practical insight in work undertaken by a leading law firm

Trocaire

Ongoing

I volunteer with Trocaire on a continuing basis as an office administrator and fundraising strategist. I handle day to day administrative tasks such as drafting letters, updating databases, and liaising with stakeholders. I have carved out a unique role when it comes to fundraising and I often assist in the planning and implementation of fundraising campaigns. Further, I have represented Trocaire at the National Ploughing Championship and the Eucharistic Congress.

Free Legal Advice Centre, Maynooth University

2013 – present

In second year I was elected as Secretary General of FLAC, Maynooth University. As Secretary General I chaired all committee meetings, handled all external communications, and oversaw the overall running of the society. I also took an active role in the planning, organising, and delivery of our fortnightly clinics which are open to members of the public and students. Further, I lead an inter-university research project with the aim of publishing a J1 Survival Guide for all third level students.

I am currently the alumni officer of FLAC, Maynooth University. As part of my role I manager the LinkedIn and Facebook pages and I host networking events and seminars for past and present member of the society.

In addition to my role as Alumni Officer , I assist legal professionals in the provision of legal information to the general public at our fortnightly clinics. This position has allowed me to gain hands on experience dealing with clients while exposing me to varied areas of law.

The Irish Law Journal

2014 - present

As a junior editor I work as part of an editorial team that includes senior editors and faculty members. I am also participating in an editorial training programme being led by professional editors from Bloomsbury. Further, I have taken over the role of PRO for the journal and I contribute to the strategic vision of the journal.

Avoca

November 2014 – August 2015

I worked for Avoca in a customer services role. I thoroughly enjoyed my client facing role with Avoca. I particularly enjoyed interacting with clients, dealing with their queries, and handling complaints. During my time at Avoca I enhanced my core client skills and honed my efficiency skills while remaining a consummate professional.

INTERESTS

Sports: I enjoy swimming and yoga. I also have a passion for team sports and I am a member of my local GAA team.

Languages: I am enthusiastic about learning new languages. I have an advanced command of French and I am in the process of learning Italian. After, I finish my degree I intend on learning Spanish and Chinese (Mandarin).

History: I am passionate about history as I am a firm believer that we can learn a great deal about ourselves and where we are going by examining the past. I am fascinated by historical figures and I enjoy researching leading lights in European and Irish history from the enlightenment era up to the present day.

Travel: I have travelled at length within Ireland, Europe, North America, Asia, and Australia. I have found that travel has trained me to adapt, observe and keep an open mind in regard to different people and situations, as well as in regard to other cultures.

REFERENCES

Mr Jason Harte, Partner and Head of Debt Recovery, Mason Hayes & Curran. Tel: 01-614-5246; email: jharte@mhc.ie

Professor Michael Doherty, Head of Law Department, Maynooth University. Tel: 01-708-6638; email: michael.b.doherty@nuim.ie

Additional references and writing samples are available upon request.