**Anna Lucey**

**Home Address:** Wood Road, Cratloe, Co. Clare

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**Profile**

An ambitious, hard-working final year law student with a keen interest in property and company law. Currently seeking to secure a summer internship with a dynamic law firm which would provide experience in these areas, among others. Looking for an opportunity to develop legal knowledge and be challenged on a daily basis. Previous work placements have facilitated excellent research skills and an ability to work well in a team.

**Education**

**2015-2019, BCL (Clinical), University College Cork**

* Currently in my final year of a four year law degree.

**Fourth Year Modules:**

* Medical Law and Ethics: 62
* The Law of Evidence: 64
* Company Law: Fundamental Concepts: 71
* Law of Equity: 62
* Environmental Law: 68

**Third Year Modules:**

* Placement Research Project 1: 62
* Placement I: 60
* Placement Research Project II: 62
* Placement II: 60

**Second Year Modules:**

• Family Law: Child Law: 53

• Tort Law: 56

* Economic Law of the European Union: 51

• Property Law: 41

• Family Law: Family Relationships: 57

• Tort Law 2: 64

• Administration Law: Judicial Review: 53

• Commercial Law: 52

**First Year Modules:**

* Constitutional Law: Fundamental Rights: 62
* Foundations of the Legal System: 61
* Constitutional Law: Institutions of Government: 57
* Contract Law: 59
* Spanish: 81
* Legal Research and Writing: Pass
* Law of the European Union: 51
* Criminal Law: 48

**2013 – 2015: Leaving Certificate, Gaelcholaiste Luimnigh, Sir Harry’s Mall, Limerick**

* Achieved 535 points including A2 in Irish & French

**Work Experience**

**September 2017 – April 2018: Alex O’Neill Solicitors, 22 Barrington Street, Limerick.**

Legal Intern

* Drafting and typing letters, emails, memorandums and court documents using dictation
* Greeting clients when they arrive and ensuring they are at ease
* Administrative tasks such as compiling case briefs, photocopying, binding and scanning
* Participation in settlement negotiations in the Four Courts and attendance at the Magistrates Court
* Conducting legal research on cases through reviewing precedence and relevant legislation
* Registering a will and conducting searches against title

**Part Time Employment**

**May 2017: Greenhill’s Hotel, Ennis Rd., Limerick**

Waitress:

* Greeting customers in a friendly fashion, providing menus and escorting customers to tables
* Promptly taking orders and serving food and drink of the highest standard, checking in with guests to ensure everything is well and answering any queries
* Clearing plates and cutlery from tables and refilling beverages throughout the meal
* Handling cash and credit card transactions responsibly and with accuracy
* Cleaning food preparation areas and dining hall, brushing and mopping floors, refilling condiments

**July - November 2016: Supermac’s, Casey’s Centra, Dock Rd., Limerick**

Customer Service Assistant:

* Providing excellent customer service to all, resolving any customer complaints or disputes
* Taking orders from customers in a polite and professional manner at all times
* Preparing food while adhering to strict HACCP standard, and upholding high levels of production
* Handling and processing cash in a careful, attentive fashion, counting cash and closing till
* Adhering to strict hygiene requirements, including washing hands and wearing gloves
* Working effectively under pressure in a very busy fast food environment, while maintaining composure at all times

**March – June 2016: Woodcross Bar and Restaurant, Cratloe, Co. Clare**

Waitress/Bar Person

* Escorting customers to table and ensuring they are comfortable, offering menu and choice of drinks
* Presenting menu to customers, having knowledge of any potential food allergies or special requirements that may arise, taking down and delivering orders, clearing and tidying tables
* Remaining attentive at all times to the needs of customers, and addressing any issues
* Checking identification of customers to ensure they are of legal drinking age
* Processing cash and credit card transactions using the POS system, monitoring inventory and balancing the cash register

**Voluntary Experience**

**September 2012 – May 2013: Irish Cancer Society, 34 William St., Limerick**

Volunteer

* Ensuring the shop floor is tidy and organised at all times in order to boost customer experience
* Assisting customers with any queries or complaints they may have, providing refunds or exchanges
* Operating the till correctly, taking care when processing cash and recording receipt of purchase
* Organising donations, accurately pricing clothing items for sale, transferring items to shop floor

**Key Skills**

* **Research:** Developed strong research skills during time in secondary school and throughout first two years of university. Ability to effectively collect and analyse large amounts of information, familiar with reading Irish case law and legislation
* **Teamwork:** Many group projects completed in school and university which have resulted in an ability to work efficiently as part of ateam, including collectively assigning group roles and putting together information to be presented in an informative and concise manner
* **Computer:** Fantastic knowledge of Microsoft Word, Excel, PowerPoint, E-Mail and Internet. Typing speed of 70 words per minute.

**Interests & Achievements**

* Active committee member of the UCC STAR (Student Action for Refugees) Society.
* Enthusiastic piano player and traditional fiddle player
* Passionate about keeping fit and healthy through jogging and swimming

**References**

**Name:** Dr. Dorothy Appelbe **Name:** Mary Ryan

**Position:** Lecturer, Faculty of Law, **Position:** Legal Executive,

Clinical Education Co-ordinator, UCC Alex O’Neill Solicitors

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