

AOIBHÍN NÍ DHUBHÁIN

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EDUCATION

SEPTEMBER 2015 – MAY 2019

LLB (LING., GERM), TRINITY COLLEGE DUBLIN (ERASMUS IN HUMBOLDT UNIVERSITÄT ZU BERLIN)

I will graduate next May. On the basis of current progress and recent results, I hope to be awarded a first class honours: I received a First last year (while on Erasmus) and was awarded the Law School Prize in second year for coming top of my class.

SEPTEMBER 2009 – MAY 2015

SECONDARY SCHOOL: MUCKROSS PARK COLLEGE

Leaving Cert: Irish A2; Chemistry A2; German A2; Maths B1; Economics B1; English C1; Physics C1

EXPERIENCE

MOST RELEVANT

JUN 2013 – AUG 2013; JUN 2014 – AUG 2014; JUN 2015 – AUG 2015; JUN 2017 – AUG 2017

LEGAL ASSISTANT/ WORK PLACEMENT, BYRNEWALLACE

I was very fortunate to have the opportunity to work in the Health Services department in ByrneWallace for four summers. I was delighted to be asked back each summer and to see that my responsibilities increased each year. I went from photocopying and filing to researching and carrying out file reviews. I gained an insight into the operation of a dynamic law firm. My time at ByrneWallace is what encouraged me to pursue law in university, therefore, I would appreciate the opportunity to train with the firm.

JULY 2018 – AUGUST 2018

INTERN, EMBASSY OF IRELAND, GERMANY

It was my privilege to be selected for an internship in the Irish Embassy in Berlin. My responsibilities included:

- conducting research into a wide range of topics including the impact of emerging political trends in Germany;
- assisting in the organisation of a number of Embassy events, including The Last Rose of Summer concerts;
- compiling German-English translations on diverse themes including political developments, federal and state government policy, tax, law and Brexit;
- assisting the busy consular team, including the visa and passport sections;
- greeting customers in reception and providing advice to callers on a wide range of queries including passports, visas and other consular issues;
- Conducting an inventory of the entire Embassy.

OTHER

SEPTEMBER 2017 – AUGUST 2018

LANGUAGE TUTOR, PRIVATELY HIRED, BERLIN

I tutored a 4 year old in English while I lived in Germany.

JANUARY 2017 – PRESENT

ASSISTANT TEAM LEADER, AVIVA STADIUM

On weekends I work in a busy bar in the Aviva stadium in Dublin.

JUNE 2016 – AUGUST 2016

SALES ASSISTANT, EYESTYLES EYEWEAR, BERLIN

As a sales assistant I was responsible for helping customers, as well as training new staff and managing the shop while my manager was away.

DECEMBER 2015 – JUNE 2016

FOOD COURIER, DELIVEROO

As a cyclist courier, I learned valuable skills such as keeping to tight deadlines.

OCTOBER 2012 – FEBRUARY 2014

SHOP ASSISTANT, IRISH CANCER SOCIETY

Tasks included: Working on the till, stock room management and customer assistance.

SKILLS

- Fluent German speaker
- Fluent Irish speaker
- Research
- Time Management
- Organisational Skills
- Communication Skills
- Microsoft Word, PowerPoint and Excel
- Document Management systems
- Team Work and Intrapersonal Skills
- Problem Solving

ACTIVITIES

- Treasurer of the Trinity Europa Society 2016/17
- Social Secretary of my College Frisbee Club 2016/17
- Writer for Trinity News, online college newspaper
- Contributor to The Colloquium, biannual college magazine
- Head of the hospitality committee in Muckross Park College
- Represented Ireland in the Ultimate Frisbee World Championships in 2014 and in the European Championships in 2015
- Captain of my school rugby team, vice-captain of my club team, Level 1 coaching qualification
- Senior Prefect in 6th year; Elected Class captain, 3rd and 4th year
- Voluntary paired reader with Suas, for children in disadvantaged schools in Dublin.
- Volunteer at the annual Dublin Christmas Soup Run