**Curriculum Vitae**

**Name**: Aoife Murphy

**Date of Birth**: 11 September 1998
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**Personal Profile:**
I am a 21 year old student, currently studying Law (BCL) at Dublin City University (2:1 grade achieved). I am an enthusiastic, friendly and co-operative person with a good work ethic, who is flexible, adaptable and eager to learn new skills. From working in both retail and hospitality sectors, I show great initiative and creativity in my endeavours and would be very much a team player, although I am also capable of working independently. I am a very punctual, responsible, practical and reliable person.

**Education**:
Primary school: 2003-2011 – Scoil Thomais, Laurel Lodge, Castleknock, Dublin 15, Ireland.

Secondary school: 2011-2017 – Castleknock Community College, Carpenterstown Road, Dublin 15, Ireland.

University: 2017-2021 – Dublin City University, Glasnevin, Dublin 9, Ireland.

**Work Experience**:

June 2020- July 2020 – Centre of Talented Youth Ireland (CTYI) Dublin City University. Online

* I worked as an online co-ordinator for CTYI. Due to Covid-19, we ran classes online for students ranging from 6-12 years old.

September 2017- March 2020 – Centre of Talented Youth Ireland (CTYI), Dublin City University, Dublin 9.

* I worked as a Teaching Assistant at CTYI from September 2017 to December 2018 in classes such as Crime and Punishment, and Experimental Physics with children ranging from 6-12 years old.
* From January 2019 to March 2020, I worked as a co-ordinator for the 8-12 groups. Here I was in the office and dealt with any issues arising in classrooms with the children, dealing with absentees and making sure the day ran smoothly for all of the classes.

October 2019- January 2020 – Debenhams, Blanchardstown Shopping Centre, Dublin 15.

* I worked as part of the Christmas team for Debenhams predominantly in the Women’s and Gifts department. Here I worked on the tills, as a Sales Assistant and in the stockrooms.

June 2019- August 2019 – The Belgard Kitchen, Gastown, Vancouver, Canada.

* During the summer of 2019, I worked as a host and food runner at the Belgard Kitchen. My job entailed seating customers and taking care of the restaurant reservations, along with running food orders. I gained invaluable experience working in the hospitality sector and had the opportunity to interact with people from around the world.

February 2018- May 2019 – Kurt Geiger, Debenhams, Blanchardstown Shopping Centre, Dublin 15.

* At Kurt Geiger, I worked as a Sales Assistant where I was dealing with customers who were purchasing both shoes and handbags.
* I worked in the stockroom with deliveries and doing trade reports with the companies figures. At Kurt Geiger, I learned the importance of giving the customer the best experience possible when they are purchasing an item.

July 2015, 2016, 2017- Midland Language School, The Bower, Athlone, Westmeath.

* Throughout July, I worked as both a cookery assistant and in the office doing administrative work.
* In the cookery classes I was teaching children ranging from 8-17 how to cook and bake. In the admin office I took care of all the company files and documents, and arranged all the the excursions for the children.

March 2015 – Corcoran & Company Solicitors, Galway.

* I worked at Corcoran & Company Solicitors for my Transition Year placement. I worked as an assistant, managing the legal files and also interviewing clients and documenting them after.

**Interests**:

I have a huge interest in running for both the physical and mental aspect of it. I have completed both the Bronze and Silver Gaisce. This has taught me the importance of giving back and I am proud to have contributed to my community. In 2015, I volunteered weekly in my local nursing home Mount Hybla, Farmleigh, Castleknock. In school, I was a prefect for 2 years and mentored two classes.

In college, I have been selected to perform in the Grand Moot Court final where the top 8 students compete against each other.

I am currently part of the Law Society where both social and academic events are constantly being organised for all students in the university. As part of the Law Society I volunteer at many events that are ran throughout the year with a special interest in the Mooting Competitions. I am a member of the FLAC Society (Free Legal Aid Clinic) here we, as students, give free legal advice to those who may not be able to afford it elsewhere. I am also a member of the Accounting and Finance Society.

**References**:

Dr Leeanne Hinch – Academic Co-ordinator at CTYI- (087) 6688160

Jolene Vujasinovic – Manager at Kurt Geiger- (083) 8886992
Sara Healy – Manager at Kurt Geiger- (083) 8576299

Mary Phelan – Chief Executive of Midland Language School- (087) 2071869

I would be very grateful if you could take the time to review my CV.