**Aoife Brannigan**

Ard na Gréine, 74 Goatstown Road, Dublin 14, Dublin

**Mobile:** 086 3980391 **Email**: aoife.brannigan@ucdconnect.ie

**Education:**

**2014 – Present University College Dublin**

 **BCL, Law with Economics, 2.1**

2008 – 2014 Loreto Secondary School, Clonmel

 Leaving Certificate Points: 555

I had a leadership role in the school, as a Cara leader, and was nominated as student of the year in 6th year.

**Work Experience:**

**May 2012 – January 2017 John Shee & Co. Solicitors, Clonmel, Legal Secretary**

* I acted as personal secretary to one of the partners and also covered the main reception position when needed
* I took dictation and dealt with various tasks regarding numerous files at once
* I interacted with clients, making appointments and greeting them when they entered the firm

**March 2015 – ongoing** **UCD Lead Senior Student Ambassador**

* I lead a team of 120 students effectively at large events.
* I help recruit and interview students for any openings within Student Recruitment.
* I engage with prospective international students, providing detailed and tailored tours of UCD campus, promoting the university to the prospective students and their parents.
* I supervise and participate in group tours for secondary school students of UCD campus, this involves communicating with the team and organising the team into subgroups for the tours.

**June – September 2017 Victoria’s Secret, Sales Support Generalist**

* I worked closely with other sales associates to ensure we reached our sales target daily.
* I listened closely to what the customer was looking for and provided assistance, ensuring the store remained its reputation for excellent customer service.

**March 2017 Cruinniú na Cásca, RTÉ, Box Office Assistant Manager**

* I organised health and safety packs, along with info packs for the managers of each venue being used for the festival.
* I helped to run an induction meeting for festival volunteers and supplied them with information as to their tasks.
* I ran the telephone line, which involved speaking to patrons as Gaeilge.

**July – September 2016 The Pleasance Theatre Trust, Box Office Assistant**

* I worked on the till which involved cash handling, I also sold tickets over the phone which required knowledge of their intricate digital ticketing system.
* I recommended shows to customers and fielded any issues they may have while on the customer information desk.

**September – November 2015 UCD Student Call Centre, Student Caller**

* I engaged with alumni to discuss their memories of UCD and obtain donations for UCD Foundation

**Achievements:**

**Debating**:

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| --- | --- |
| April 2015 | Winner of UCD Literary and Historical Society Maidens Mace Competition. |
| November 2014 | Third place in James Joyce Maidens Competition, run by the Literary and Historical Society and UCD Law Society. |
| 2015/2016 | Training and Development Officer of the Literary and Historical Society, 161st Session. |
| 2016/2017 | Secretary of the Literary and Historical Society, 162nd Session. |

**Mooting**

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| --- | --- |
| 2017/2018 | Will be representing UCD internationally as part of the UCD Vis Moot Team. |
| 2017/2018 | Mooting Convenor of UCD Law Society, 107th Session. |
| January 2016 | Semi-Finalist of UCD Cecil Avery Moot Competition. |
| November 2015 | Semi-Finalist of DCU National Moot Competition. |
| April 2015 | Winner of the UCD Law Society Gold Medal for Mooting. |
| February 2015 | Finalist and winner of best speaker in Vivian Lavan Moot Competition. |
| January 2015 | Semi-Finalist of UCD Cecil Avery Moot Competition. |

**Performing Arts**

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| --- | --- |
| August 2015 | Performed in the Traverse Theatre in Edinburgh Fringe Festival. |
| June – August 2015 | Acted as Administrative Assistant in Clonmel Junction Festival Head Office. |
| July 2012 – July 2016 | Volunteered annually with Clonmel Junction Festival, working in interactive arts projects, box office and street team. |

**Sports**

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| --- | --- |
| **September 2014** | **Completed Tipperary Women’s Mini Marathon (10 km)** |
| October 2014 | Awarded Broze Gaisce |
| March 2013 | Completed first 5km race – Run With Ray 5km |

**Interests**

Debating and Mooting: I have been debating since the age of 15 and have trained secondary school students. I also took part in the UCD Outreach Programme, where I went to a Deis School for 10 weeks and taught the students debating.

I have been mooting since beginning college and now act as Mooting Convenor for the UCD Law Society and am a member of the UCD Vis Moot Team which will be representing UCD in Vienna in the Willem C. Vis International Commercial Arbitration Moot 2018.

Performing Arts: I have a keen interest in supporting arts in general with an emphasis on performing arts community based arts projects, as can be seen from my long-term involvement in arts.

**References available on request.**