**Aonaid Carr**

61 Seacrest, Knocknacarra, Galway.

085 1596386; a.carr18@nuigalway.ie

**Education and Qualifications**

**2015- 2017 Dioplóma sa Ghaeilge C1, National University of Ireland, Galway.**

**2015-2018 Bachelor of Civil Law, National University of Ireland, Galway.**

 **2nd Year:** Overall average: 68%

 **1st Year:** Overall Average: 64%

**2010-2015 Salerno Secondary School, Threadneedle Road, Salthill, Galway.**

 **Leaving Cert Points:** 515

**Work Experience**

**Aug 2017-Present Brand Ambassador for NUIG, A&L Goodbody, IFSC, North Wall Quay, Dublin.**

* Networking online and offline
* Participating and representing A&L Goodbody at key events.
* Informing the firm on society and university activities.
* Providing formal feedback on the firm’s career opportunities.

**Oct 2015-Aug 2017** **Part-time Secretary, Murtagh & Co Accountants, Headford Road Galway**

* Receiving and screening office calls.
* Drafting client letters
* Liaising with staff and external contacts
* Inputting figures on TasBooks Software
* Arranging appointments
* Compiling VAT returns on Excel

**Skills Profile:**

**Leader:**

* Team leader for a social entrepreneurial activity called HearstARTS..
* Delegated tasks on the run up to the classes
* Ran weekly meetings and planned each class in detail.
* Made a contingency plan if there was a fear thin case the activities were not working out.

**Communication:**

* Liaised with a representative from Ability West and the fellow volunteers who participated in HeadstARTS.
* Informed both the management of Ability West and Enactus of our constant progress.
* Ensured that each volunteer understood the plan for the following class and the various roles that was had delegated to them.
* Answered to an assigned faculty Advisor within the Enactus team. I updated him on our weekly success via email.

**Teamwork:**

* Presented Enactus NUI Galway projects at the Enactus Ireland National competition.
* Composed a presentation speech and created an appropriate PowerPoint.
* Secured third place out of the ten Irish colleges involved.

**Interests/Hobbies:**

**Society Member of Enactus:**

* Elected as the Team Leader/Auditor of the Enactus NUIG Society for the coming academic year 2017/2018.
* Intend to lead the team to secure first place in the 2018 National competition.
* Acted as the sponsorship officer of Enactus NUI Galway 2016/2017
* Secured sponsorship from Electric Nightclub, Mocha Beans coffee shop, and McCambridges Café.

**Referees:**

* Bernadette Murtagh, Caterina Gardiner,

Chartered Accountant, Lecturer in Company Law,

Murtagh & Co. Chartered Accountants, Room 512, Floor 3, Tower 2,

Headford Road, National University of Ireland Galway.

Galway. +353 91 493355

+353 91 380374 Caterina.gardiner@nuigalway.ie