**Avril McNamara**

Address: ‘Melmount’, O’Connell Avenue, Limerick, Ireland

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Email: a.mcnamara9797@gmail.com

D.O.B: 27th March 1997

 **Education:**

* 2015 – Present: National University of Ireland, Galway. Bachelor of Civil Law, Final Year.
* 2009 – 2015: Laurel Hill Coláiste FCJ, Limerick, Ireland. Junior/Leaving Certificate. **Leaving Certificate: 485 Points**

 **Third Level Examinations Results:**

* **2nd Year Average: 65.50% (2nd Class Hons Grade 1)**

|  |  |
| --- | --- |
| Company Law I - 65% | Company Law II - 61%  |
| Criminal Law I - 68% | Criminal Law II - 67%  |
| European Union Law I - 72% | European Union Law II - 63%  |
| Administrative Law I - 60% | Administrative Law II - 62%  |
| Legal Methods and Research II - 71%  | Essay: “Irish law on medical negligence is predominantly patient-centred.” - 63%  |
| Criminology - 67% | Comparative Disability Law- 67% |

* **1st Year Average: 63.08% (2nd Class Hons Grade 1)**

|  |  |
| --- | --- |
| Tort - 61%  | Contract Law - 60% |
| Family Law - 70% | Irish Legal Systems - 61% |
| Constitutional Law - 60%  | Sociology of Law - 66% |
| Legal Procedure - 60%  | Legal Methods and Research I - 68%  |

 **Employment Experience:**

* **Legal Assistant, Holmes O’Malley Sexton Solicitors, Limerick Ireland**

September 2017 – Present (Weekends - Legal Assistant/Filing Clerk)

June, July, August 2016 (Legal Assistant/Filing Clerk)

September 2013 – April 2016 (Weekends and Summers – Filing Clerk)

 **Duties:** Litigation filing clerk - plaintiff and defence litigation departments.

 Preparation of briefs

 General use of TFB Partner for Windows (case management / accounts)

 Discharging all parties from settlement cheques received.

* **Hotel Waitress, Castle Hill Inn and Resort, Newport, Rhode Island, USA.**

May, June, July, August 2017

**Duties:** Greeted the guests, took food and drinks orders.

 Ran food from kitchen to the tables.

 Dealt with any issues which may have arisen.

 **Hobbies and Interests:**

I attend a gym 3 to 4 times a week and participate in classes with my friends. I play hockey with Crescent Hockey Club in Limerick. I am a former member of Limerick Golf Club. I'm also a rugby supporter of both Munster and Old Crescent RFC. I have a passion for travelling and experiencing different cultures, and most recently enjoyed 3 months working in the USA. As a volunteer, I am a member of the 'Best Buddies' Society in which we work with young adults with intellectual disabilities and I have also volunteered in a nursing home spending time and playing games with the residents. I am a member of the Law Society and Enactus Society in NUIG.

**Skills and Achievements:**

* Good communication skills.
* Organised, accurate and detailed oriented.
* Strong analytical skills.
* Computer skills: Trained to use TFB Partner for Windows, Technically proficient in Microsoft Word, Excel and PowerPoint.
* Full Driving Licence.
* Certified in basic CPR.
* Competed in the Great Limerick Run 2014, with Holmes O’Malley Sexton Solicitors as part of the “Fittest Company Challenge”.
* Completed the Darkness into Light Run 2014 and 2015, in aid of Pieta House.
* Awarded a Leadership Award in Transition Year for my work throughout the year.
* Sports Captain of my school in 6th Year, elected by fellow team-members.
* Completed Grade 8 of the Trinity/Guildhall London Examinations in Speech and Drama.

 **References:**

Margaret McInerney Aedín NíBhrian

HR Manager Principal

Holmes O’Malley Sexton Solicitors Laurel Hill Coláiste FCJ

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