**Avril McNamara**

Address: ‘Melmount’, O’Connell Avenue, Limerick.

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D.O.B: 27th March 1997

**Education:**

* 2018 – Present: University College Cork. LLM Business Law.
* 2015 – 2018: National University of Ireland, Galway. Bachelor of Civil Law. **Overall Degree: 67.37% 2nd Class Honours Grade 1**
* 2009 – 2015: Laurel Hill Coláiste FCJ, Limerick, Ireland. Junior/Leaving Certificate. **Leaving Certificate: 485 Points**

**Third Level Examinations Results:**

* **Final Year Average:** 68.17% (2nd Class Honours Grade 1)
* **2nd Year Average:** 65.50% (2nd Class Honours Grade 1)
* **1st Year Average:** 63.08% (2nd Class Honours Grade 1)

**Employment Experience:**

**Summer Intern, Ronan Daly Jermyn Solicitors, Dublin. August 2018**

* Gained experience across a broad range of departments.
* Drafted documentation for lodgement in District and Circuit Court proceedings.
* Prepared briefs for counsel for matters to be heard at High Court including the Commercial Court.
* Provided Excel Spreadsheets on progression of specific departments cases.
* Assisted solicitors on research into different areas of the law.

**Student Intern, Matheson, Dublin. July 2018**

* Gained experience in the Commercial Litigation and Energy and Infrastructure Departments.
* Issued a weekly update to team members of new articles and headlines relating to the department.
* Assisted solicitors researching precedent in relation to certain cases.
* Drafted letters to be sent to clients.
* Prepared a case note to be published on the firms website.
* Provided a research note on the implications of a potential ‘hard-Brexit’ on the Energy sector.
* Trained in general use of iManage Filesite software.

**Legal Assistant, Holmes O’Malley Sexton Solicitors, Limerick. Sept 2013 – Dec 2017.**

* Gained experience in the Defence and Plaintiff Litigation Departments.
* Prepared briefs for counsel for matters to be heard at District, Circuit and High Court.
* Organised and prepared documents for discovery.
* Litigation Filing Clerk.
* Discharging all parties from settlement cheques received.
* Trained in general use of P4W Partner for Windows (case management / accounts).

**Hobbies and Interests:**

I have a keen interest in fitness and attended the gym 3 to 4 times a week along with participating in classes with my friends. I have recently joined the UCC Badminton Club as a way to make new friends. Currently I train twice a week picking up the basic skills and rules with the hope of making a team to competitively represent UCC in tournaments. I am an avid rugby supporter and go to all Munster matches along with supporting my local club Old Crescent RFC. Apart from sport, I am a member of the UCC Law Society and attend their frequent events on campus. I am also a member of the UCC Cancer Society and will be volunteering in upcoming fundraising events. I thoroughly enjoy travelling and experiencing different cultures. Recently, I have been fortunate enough to travel to Dubai which provided me the opportunity to try their local cuisine, attend camel racing and visit their famous attractions such as the Burj Khalifa and the Sheikh Zayed Grand Mosque in Abu Dhabi.

**Skills and Achievements:**

* Good communication skills.
* Organised, accurate and detailed oriented.
* Strong analytical skills.
* Computer skills: Trained to use case management software’s P4W Partner for Windows and iManage Filesite. Technically proficient in Microsoft Word, Excel and PowerPoint.
* Full Driving Licence.
* Certified in basic CPR.
* Competed in the Great Limerick Run 2014, with Holmes O’Malley Sexton Solicitors as part of the “Fittest Company Challenge”.
* Completed the Darkness into Light Run 2014, 2015 and 2018, in aid of Pieta House.
* Awarded a Leadership Award in Transition Year for my work throughout the year.
* Sports Captain of my school in 6th Year.
* Completed Grade 8 of the Trinity/Guildhall London Examinations in Speech and Drama.

**References:**

Margaret McInerney, HR Manager Aedín Ní Bhrian, Principal

Holmes O’Malley Sexton Solicitors Laurel Hill Coláiste FCJ

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