

BISMA MAQSOOD - BISMA.MAQSOOD.2023@MUMAIL.IE

Term Address: 5A Beaufield Close, Maynooth Co. Kildare.
Home Address: 39 The Maples, Ballyhaunis, Co. Mayo.
Mobile: +353 (0) 89 961 2006

EDUCATION

National University of Ireland Maynooth

Kildare, Ireland

LWB Law and Business

08/2022 – 05/2026

Year 2: Overall Grade: 2.1 Honours

Year 1: Overall Grade 2:2

(See Appendix for result breakdown)

Ballyhaunis Community School

Mayo, Ireland

Leaving Certificate

08/2017 – 06/2022

EMPLOYMENT

Western Brand

Mayo, Ireland

Food Processing Operator

06/2024 – 09/2024

- Ensured adherence to high quality standards for products
- Complied with safety and sanitation regulations.
- Collaborated efficiently with team members to achieve production targets.
- Trained new employees on proper procedures, equipment usage, and safety protocols.

Pak National Foods

Dublin, Ireland

Stock handler

05/2023 – 08/2023

- Demonstrated excellence in accurate inventory management.
- Ensured the seamless flow of products in the supply chain.
- Ensured optimal stock levels to consistently meet customer demand.

Mobile Ink Store

Mayo, Ireland

Sales assistant

06/2022 – 08/2022

- Ensured Customer satisfaction through excellent product knowledge.
- Built and maintained strong relationships with clients.
- Strengthened skills such as collaboration, management, communication.

VOLUNTARY

Henna by Bisma

Mayo, Ireland

Social Media Manager

08/2022

- Developed and implemented social media strategies across social media platforms.
- Created high quality, engaging content and increased brand awareness and engagement.
- Ensured 100% of content adhered to guidelines maintaining a cohesive and professional online presence.

INVOLVEMENT IN PROFESSIONAL ACADEMIC SOCIETIES

1. Moot Court Convenor

- Coordinated and oversaw all aspects of moot court competitions.
- Established and implemented competition rules and procedures.
- Coordinated with sponsors and partners to secure resources and support for the events.
- Developed and maintained strong relationships with legal professionals, faculty and participants.

2. ELSA (European Law Students Association) representative

- Advocated for ELSA's mission and promoted its activities within the university.
- Planned various academic and professional development events, including workshops and seminars.

3. FLAC (Free Legal Advice Centre) representative

- Operated legal clinics and information sessions.
- Conducted thorough legal research on a variety of topics.

4. Academic representative for class of LWB (Law with Business)

- Attended departmental meetings and contributed to discussions on curriculum development.
- Effectively communicated student concerns, feedback, and suggestions to the department.

PROJECTS AND IT SKILLS

Microsoft Excel

Operations and Supply Chain Simulation project

09/2024 - 12/2024

- Utilized Excel to analyse data, including inventory management, demand forecasting, and resource allocation.
- Gained practical skills in Microsoft Excel through the "Data Management Skills for Business" module, focusing on data analysis and data visualization.

Microsoft PowerPoint

Presentation project

01/2024 - 05/2024

- Developed a comprehensive presentation for a business project, incorporating data visualizations and multimedia elements
- Incorporated charts, graphs, and infographics to effectively present complex data.

Microsoft Word

Assignments

09/2022 - 05/2024

- Proficient in creating structured essays, reports, and research papers with advanced formatting techniques.
- Utilised Track Changes and Comments for peer reviews and collaborative editing.

OTHER ACHIEVEMENTS

2nd place Badminton Connaught Competition - (2021)

1ST place SuperValu Art Competition President's Award – (2020)

2nd place Table Tennis all Ireland Competition - (2020)

2nd place Credit Union Art Competition - (2017)

ADDITIONAL INFORMATION

Skills: Team, Communication, Organisational, Interpersonal, Time Management and Leadership.

Qualities: Determination, Adaptability, problem-solving, Critical Thinking, Resilience, Attention to Detail.

Language: English, Urdu, Hindi, Punjabi, Irish, French.

Extra-Curricular: Badminton, Table-Tennis, Painting, Reading.

APPENDIX

2nd Year Modules	Grades %
International Law	70
Company Law	50
International Human Rights Law	61
EU Law & Policy I	65
EU Law & Policy II – Internal Market	70
Data Management Skills for Business	45
Macroeconomics for Business	77
Intro to Management Information Systems	60
Operations and Supply Chain Management	48
International Business	60
Human Resource Management	60
International Management	80

1st Year Modules	Grades %
Law of Torts	57
Contract Law	70
Introduction to Legal Research Methods	62
Legal Research Methods	65
Introduction to Law I	77
Introduction to Law II	58
Criminal Law	52
Constitutional Law	44
Business Models & Marketing	62
Introduction to Managing Innovation	40
Organisational Behaviour and Management	57
Introduction to Business Ethics	50

Leaving Certificate	Grade
English	H3
Irish	H4
Maths	O3
Business	H3
Biology	H4
French	H5
Art	H2
Link Modules	Merit

CAO POINTS: 430