**CV**

**Personal Details**

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**Personal Statement**

Graduated with a first-class honours in law from Maynooth University. Currently working as a judicial assistant for a Circuit Court Judge. Experience working as a legal assistant in one of Ireland’s top law firms. Excellent communication, organisation, and analytical skills. Seeking a traineeship which allows me to learn from industry-leaders and which focuses on the future of the legal sector in Ireland.

**Education**

**FE1 Examinations**

October 2021 Constitutional and Contract – predicted pass

March 2021: Company – 61% Criminal – 66% European Union – 66%

November 2020: Equity – 53% Property – 50% Tort – 60%

**2016 to 2020 Maynooth University Bachelor of Law (LLB) First Class Honours**

Final Year: 1.1.

Third Year: Pass. Full-time work placement at A&L Goodbody.

Second Year: 2.1.

First Year:Law, French and International Development2.1.

**2010 to 2016 Gael-Choláiste Chill Dara**

Leaving Certificate (in Irish): 500 Points.

**Employment**

* January 2021 to present. Judicial Assistant for the courts service to a Circuit Court Judge. I assist the Judge by conducting research, liaising with parties and collaborating with court staff and users to ensure the smooth and efficient operation of the court.
* October 2019 to December 2020. Part-time Lifeguard at Westwood Club, Leopardstown and Gym Plus, Naas.
* September 2018 to March 2019. Full-time legal assistant at A&L Goodbody, Dublin. I worked as part of the Life Sciences & Healthcare team to provide clients with high-quality legal advice and solutions. I carried out research, drafted advice, liaised with clients and counsel, and helped other teams with various tasks to ensure every client received an efficient and effective service.
* June 2019 to August 2019. Full-time Counsellor at Kingsley Pines Summer Camp, USA. I oversaw a cabin, ensuring the safety of campers and helping them to get the best possible experience. I was the activity leader for football where I designed a weekly programme and taught children aged 8 to 16. In addition, I acted as a lifeguard and taught sailing.
* May 2018 to August 2018 (and Summer of 2016 and 2017). Full-time clerk at An Post, Dublin. I carried out due diligence to ensure compliance with legislation. I worked on a call centre solving customers’ issues. I issued customers’ repayment and reinvestment requests.
* September 2017 to May 2018. Maynooth University Brand Ambassador for A&L Goodbody.
* January 2017 to May 2018. Crew member at McDonald’s, Naas.

**Achievements and Interests**

* May 2021 600km cycle to raise funds for Special Olympics Ireland.
* January 2021 100km run to raise funds for Pieta House.
* November 2020 took part in ‘Movember’ to raise money for men’s health.
* April 2019 Royal Lifesaving Society Lifeguard Qualification.
* January 2018 to June 2018 Sales member at St Vincent de Paul Charity shop.
* October 2016 Full Driver’s Licence.
* March 2016 Volunteer at Cadbury’s/Barretstown Easter Egg Hunt.
* 2012 and 2016 Student of the Class (Gael-Choláiste Chill Dara).
* 2015 Royal Irish Academy of Music, Piano Grade 5.
* 2014 Bronze Gaisce (President’s Award).
* 2009 to 2015 Member of Sallins Celtic Football Club.