**Caitlín Dyson**

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**EDUCATION**



**Trinity College Dublin (2017-present)**

B.A in History

**Loreto Grammar School (2010-2017)**

*A Levels 2017*

AAA in History, English Literature and Government and Politics

B in Mathematics at AS Level.

*GCSEs 2015*

5A\*, 4A, 1B including Maths and English

**EMPLOYMENT AND SKILLS**



**Sales Assistant, Clarks Shoes, Dublin (Sept. 2019-present)**

* Customer Service- serving and advising customers
* Communication- approaching and chatting to customers
* Target-focused Sales- fulfilling an hourly quota
* Responsibility- cash management and till operation
* Teamwork- working together to close the store in time

**Customer Assistant, Russells’ Shoe Shop, Omagh (May-Aug 2019)**

* Customer Service and Communication- approaching, serving and advising customers
* Responsibility- working with children
* Commercial Awareness- promoting the store through social media
* Teamwork- working together to close the store in time

**Customer Assistant, Tesco Metro, Dublin (Sept 2018-May 2019)**

* Time Management- processing transactions efficiently quickly on the till
* Customer Service- assisting customers with queries and complaints
* Organisation and Planning- unpacking deliveries and stacking shelves
* Problem Solving- supervising self-scan tills

**Cashier/Chip shop worker, Top Nosh, Omagh (Mar 2017- Jan 2018)**

* Communication- taking orders over the phone
* Working under Pressure- processing orders quickly at busy times
* Food Handing- food preparation
* Hygiene Awareness- cleaning food and work surfaces

**Sales Assistant, Next, Omagh (Christmas staff Dec 2016-Jan 2017)**

* Attention to detail- displaying and folding items neatly
* Quick learning- limited training for Christmas staff
* Multi-tasking- dealing with multiple customers at once etc.

**WORK EXPERIENCE AND VOLUNTARY WORK**



**Shadowing an MLA at Stormont (April 2017)**

Spent one week observing the work of politics and public service in action. Attended committee meetings and assembly debates and helped with administration office work.

**Member of Youth Parliament (2016-2017)** Representing the political and social needs of young people in my West Tyrone constituency. Debating and public speaking on political topics.

**Gold Millennium Volunteer Award (100 hours+) (2015-2017)**

Volunteering for various youth groups and charities. This included partaking in fundraising activities for St Vincent de Paul and Maire Curie, befriending a child from a special needs school as part of the Community Outreach Programme, attending bi-weekly meetings for the Education Authority’s ‘Youth Advocacy Programme’ (YAP), and singing weekly in the church choir.

**ADDITIONAL INFORMATION**



**Microsoft Office Specialist (MOS) certificate**

**Food Hygiene certificate**

**Full, clean driving license**

**References available on request**