

## Caroline O'Farrell

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### PROFILE

I successfully completed four FE1 examinations in October 2016 and I am preparing to sit the remaining four in March 2017. I graduated with a 2.1 BCL European Degree from UCD in September 2016. From May to August this year I did an internship at Eversheds Sutherland Solicitors, working in the litigation department. I worked in the legal department of Northern Trust during the summer of 2015. In 2014 I studied European Law in Uppsala University, Sweden for one year. My strong academic record and relevant work experience make me a prime candidate for the summer intern programme in Byrne Wallace.

### EDUCATION

- **Completed FE1 Examinations** Tort, Contract, Property and Equity
- **Bachelor of Civil Law European (BCL)** University College Dublin 2012 – 2016 **Degree: 2.1**
- **Leaving Certificate** Castletroy College 2005 – 2011 **CAO Points: 520**

### WORK EXPERIENCE

**Eventfuel – Brand Ambassador / Promotional Team** **November 2016 – Present**

- Organise creative promotional events
- Work with international clients, including Cadbury and Lidl
- Lead a team of five in customer services and hosting

**Eversheds Sutherland Solicitors - Summer Internship** **May 2016 – August 2016**

**Practice areas:** Litigation, Mortgage Enforcement, Insolvency

- Took instruction from clients and corresponded with clients and debtors
- Briefed counsel and attended court
- Served legal proceedings and enforced execution orders
- Liaised with the Eversheds office in Cardiff

**Rosemary Scallan & Co Solicitors - Internship** **January 2016**

**Practice areas:** Family Law, Litigation, Probate & Wills, Conveyancing, Commercial Law

- Prepared files for District Court cases pending trial
- Attended hearings in Bray District Court
- Communicated with clients and other legal advisors by phone and correspondence

**Northern Trust Fund Services - Internship Position** **July 2015 - August 2015**

**Practice Areas:** Banking, Contract, Financial Services, Company Law, Regulation Law

- Attended international client conference calls and fiduciary meetings
- Designed a more efficient and user friendly archive system for client documents
- Learned about regulated investment fund administration and wealth and asset management
- Developed a keen interest in financial services, banking and company law

**Student Legal Services - Legal Advisor** **September 2015 – May 2016**

**Practice areas:** Landlord and Tenant, Employment, Consumer Law

- Performed legal research in areas such as landlord and tenant law, employment law and commercial law
- Advised students on the legal process through confidential meetings, and provided them with accurate and effective legal information
- Developed excellent verbal and written communication skills

**Södermanlands-Nerikes and Norrlands Nation****September 2014 – May 2015**

An integral part of student life in Sweden is membership of a 'Nation'. These are organisations responsible for arranging activities and events specifically for students. They also afford an opportunity to work in hospitality and event management.

**Orthopaedic Consultant Rooms - Secretarial Assistant****Summer Work, 2011 - 2014**

- Proof read patient correspondence, often of a confidential nature
- Filed patient records both hard copy and e-files
- Interacted with patients in person and over the phone

<b>VOLUNTEER WORK</b>
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**Eversheds Pro Bono Research Project****June 2016 – August 2016**

- Collaborated with interns and trainees to research community care in common law jurisdictions

**Volunteer, UCD St Vincent De Paul****September 2015 – June 2016**

- Prepared and distributed hot drinks and food to members of the homeless community in Dublin city centre

**100 Minds Participant****December 2015 – April 2016**

A fundraising initiative through which I raised €1898 for Childline

- Organised readathons for primary schools
- Designed reading trackers for participants
- Sought and received sponsorship and prizes from local businesses

**Peer Mentor, UCD Peer Mentor Programme****August 2013 – May 2016**

- Provided advice and support services for first year students and remained as a point of contact throughout the transition from second level to university.

**General Volunteer, Special Olympics Limerick****June 2010**

- Guided spectators to events and distributed leaflets and wristbands

<b>TRAINING AND QUALIFICATIONS</b>
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- IT Skills: Microsoft Office Specialist Certificate (Word, Excel, PowerPoint, Outlook)
- Full Irish driving license with no penalty points
- Barista Coffee Brewing Certificate
- Irish Water Safety Lifeguard (IWS) and qualified in Basic First Aid
- Classical Piano and Violin to Grade 5 with the Royal Irish Academy of Music
- Conversational Spanish and completion of an Intensive Basic Swedish Language Course

<b>INTERESTS</b>
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I am a keen tennis player and I enjoy pilates and yoga. While working in Eversheds I participated in charity runs and a fundraising sports day. I was an active member of UCD Law Society and UCD Student Legal Services throughout my degree. I enjoy all types of music and play the piano and violin. I am an avid reader, and this inspired me to hold readathons in order to raise money for Childline. I love to cook and experiment with new dishes from around the world. I am widely travelled having studied and lived in a number of countries. I am a dual citizen of Ireland and the U.S., and lived in Sweden on my Erasmus year.

<b>REFERENCES</b>
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**Academic Reference**

Liam Thornton  
Lecturer of Law  
Sutherland School of Law UCD  
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**Professional Reference**

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