**Charlie Boyle**

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**PERSONAL PROFILE:**  I’m a Business & Law student in UCD, currently in my 4th and final year. I consider myself self-motivated and I demonstrate an ability to work in a demanding, progressive and innovative environment, meeting deadlines as necessary. I am looking to secure a role in which I can bring immediate and strategic value and develop current skill sets further. I strongly believe that hard work, perseverance and innovation are the skillsets necessary to foster insight and foresight in one’s work. I have gained international work experience in the USA where I learned to adapt to a new working environment and culture. In short, I am reliable, incredibly hardworking and eager to learn.

**ACADEMIC BACKGROUND:**

2012-2015 **University College Dublin**, Dublin, Ireland

4th Year Undergraduate Student in **Business & Law (BBL)**

Current GPA 3.27 (2.1 Grade average)

Subjects Studied: **Law:** Contract, Constitutional, General Intro to Legal Studies, Law & Legislation, Tort, EU Law, Criminal, Company, Property, Criminology, ADR

**Business:** Mathematics for Business, Data Analysis for Decision Makers, Business in Society, Inside Organisations, Principles of Microeconomics, ICT in Business, Principles of Finance, People at Work, Foundations of Management Thought, Financial Accounting, Business Analytics, Principles of Management & Marketing, Business Strategy, Management Accounting, Global Business, Global Operations and Supply Chain Management

2006-2012: **St. Eunan’s College,** Letterkenny, Co. Donegal, Ireland

Qualification: 500 Points in Leaving Certificate

Subjects:English, Irish, French, Maths, Business, Economics, Biology, Geography

**PROFESSIONAL EXPERIENCE:**

2006-Present:  **Spar, Kilmacrennan, Co. Donegal**

I work during term breaks and weekends in this family business. Greeting and assisting customers, updating stock lists, liaising with suppliers, creating and managing rotas. Proficient Microsoft Word and Excel.

2012-Present: **Guitar Teacher**

I began giving guitar lessons during my first year in college. My client list has since increased to 11 students. I believe turning a skill into a viable job displays ambition and entrepreneurship. The lessons themselves require patience, confidence, alertness, the ability to assert myself articulately, and the ability to strike up a rapport with the student and keep them motivated. These are all qualities I believe I have developed through providing the lessons, and are qualities that will be useful in any working environment.

2014 (Summer): **OC Steamers Seafood Restaurant, Ocean City, Maryland, USA**

I worked as a waiter in a busy restaurant in the heart of Ocean City. My duties included greeting and seating customers, taking orders, serving food, and seeing to any needs the customers may have had. I also worked in the kitchen occasionally when they were short-staffed, and adapted to this position with ease. I believe this demonstrates my versatility and ability to perform consistently under changing conditions.

2015 (June) – Present: **Terroirs: Fine Food & Wine, Donnybrook, Dublin**

I began working in Terroirs as a summer job in June 2015. Knowing very little about wine beforehand, it was a steep learning curve. However, my knowledge developed very quickly, as did the responsibilities I was entrusted with.

My responsibilities included opening/locking up the shop, serving and advising customers, processing and preparing orders, implementing new till system, updating online catalogue, stocking and cleaning. I ran the shop single-handedly for three weeks in August whilst the owners were on holidays, getting on very well and receiving glowing praise.

I continue to work there part-time during college.

The aspects of this job I find most rewarding are engaging with customers, and acquiring new skills and knowledge I otherwise would not have.

**JOB RELATED SKILLS**

I have gained invaluable insight as to what dealing with clients is actually like through my participation in the Student Legal Service in UCD. This is an important service provided to students in which clinics are conducted on a weekly basis in an attempt to help student with any legal queries they may have. Examples of such queries include; rights as a tenant; as a consumer and; employment rights. Our most recent project was the creation of Ireland's first ‘Civic Guide to the Constitution’. The publication is a practical guide to the Constitution making it relevant to people across the country.

**ACHIEVEMENTS/INTERESTS**

* Played for Illistrin FC (football team in Donegal) from 2006-2012, and was under 18s captain from 2011-2012.
* Played Gaelic football for Termon GAA team (Under 21s) from 2011-2013.
* Played rugby for St. Eunan’s College from 2009-2011, and won the Donegal Schools’ Senior Cup in the 2010/2011 season.
* Participated in the In Common Time music program in 2010, a scholarship based program in which young musicians from Donegal and Derry participated in music workshops and put on a concert.
* Received awards from St. Eunan’s College for both academic results and musical contribution in Leaving Cert year.

**REFERENCES**

Academic Referee: **Ms. Caroline Bergin-Cross**, BL, BCL, LLM (Comm), lecturer of company FE1 preparatory course, City Colleges, teaching assistant UCD, Author of 'Electronic Fund Transfers in the Republic of Ireland.' Email: [caroline.bergin-cross@ucdconnect.ie](mailto:caroline.bergin-cross@ucdconnect.ie)

Employer Character Referee: **Mr. Sean Gilley,** Owner of Terroirs Ltd. Tel: (01) 6671311

Email: sean@terroirs.ie