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Final year Economics, Politics & Law student. Experienced in preparing analytical and logical reasoning, communicating with a variety of clientele and meeting sale forecasts. Skilled in the use of IT software, influencing & negotiating with customers and analyzing large quantitative data.

Education:

2014-2018	B.A. Economics, Politics & Law Expected Final Year Grade 1:1 Property Law, Tort Law, Jurisprudence, Trusts Law, Company Law, Employment Law, Family Law & Society, Law of Evidence, Public Policy, Global Economic Issues, Advanced Property Law & Advanced European Union Law	Dublin City University
2016-2017	Year 3 Passed (Result is only a pass or fail) German, Principles of Corporate Finance, Introduction to Financial Accounting, European Business Law, Human Resources & Organization, Political Economy & Social Structure of Modern Society, Regional Studies, Fundamentals of Business Law, Business Organization and Macroeconomics	Erasmus in Berlin
2015-2016	Year 2 Grade 1:1 Intermediate Microeconomics, Public Finance, Intermediate Macroeconomics, Contract Law, The Irish Political System, Criminal Law, Comparative European Politics, European Union Law, Advanced European Union Law, International Political Economy	
2014	Leaving Certificate 495 points	Coláiste Lorcáin

IT Skills & Languages:

Word, Excel, Powerpoint, Prezi, Legal Databases; Westlaw and Keyhouse.
German B level, and Irish A level.

Relevant Work History:

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|----------------------------|----------------------------------|---------------------------|
| June-September 2017 | Crowley Solicitors Intern | Ballincollig, Cork |
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- Collated core documents supplied by clients, indexed these documents and prepared booklets for hearings and for briefs to Counsel.
 - Researched topics for articles subsequently published by the solicitors.
 - Interacted with the Data Protection Commissioner's Office, Legal Island, and Cork Chamber of Commerce.
 - Answered client questions in support of legal advices.
 - Redacted, proof read and carried out Discoveries and Subject Access Requests.

- Event organized their General Data Protection Regulation (GDPR) Conference.
- Recorded monthly expenditures, invoices, VAT returns & monthly analysis of petty cash.
- Prepared powerpoints for Crowley Solicitors Conferences & client presentations.

July 2017 O’Flaherty & Brown Solicitors (Work Experience) Carlow

- Recorded 911 calls for client files.
- Work shadowed the District Court proceedings.
- Opened and closed client files on the system and dealt with the DX’s.

November 2011 Elaine Morgan J.C. (Work Shadowing) Carlow

- Collated documentation Ms. Morgan required at hand & observed court proceedings.

Additional Work Experience: _____

2012-2016 Mount Wolseley Hotel Spa & Country Club (Employee) Carlow

- Worked as a Cleaner, Kid’s Club Minder, Waitress and Bar Tender.
- Delivered excellent customer service for over 5 years.
- Supervised children in Kid’s Club, interacting with children of mixed ages and abilities.
- Dealt with customer complaints and implemented resolutions.
- Served functions of over 200+ people, working in a fast paced environment.
- Completed courses in the industry to make the staff and the hotel more competitive in the economy.

Volunteering: _____

- Member of DCU’s Charitable Societies’ *Raise and Give* from 2015 to present.
- 2016, volunteered in Amsterdam caring for the elderly in homes and carried out gardening projects for those unable to do so through disabilities.
- In Ireland, carry out arts and crafts with children from disadvantaged schools in the Ballymun area since 2015 to present.

Achievements: _____

- Chairperson of the Debate Society in DCU in 2015.
- Student of the Year for Outstanding Academic Performance & Club involvement 2008.

Interests and Hobbies: _____

- Member of *Spotlight Stage School* for 10+ years and was involved in their panto productions in the Olympia Theatre.
- Interest in BBC news podcasts, keeping up to date in current affairs such as the Brexit issue and the consequences it will have on all economies, SME’s and MNC’s.
- Follow Gaelic football, member of the gym and played basketball for school & club.

Referees: _____

Available on request.