

LEGAL REVIEW ANALYST

#### Details

0857159237 <u>cianpsmith@gmail.com</u>

#### Links

Linkedin

### Skills

Adaptability

Commercial awareness

Litigation

- **Communication Skills**
- Detail Oriented
- Ability to Multitask
- Project Management
- Drafting

# Profile

Dedicated legal professional with fantastic experience in commercial litigation, financial regulatory investigations and eDiscovery in a top 4 firm and financial services experience with a top 4 firm. I am pursuing a training contract to begin in 2021 and have completed all 8 FE-1s.

## **Employment History**

#### Legal Review Analyst, A&L Goodbody, Dublin

JUNE 2019 - PRESENT

- Providing ediscovery services and solutions for a number of clients.;
- Working on highly sensitive, confidential and privileged financial regulatory investigations;
- Providing paralegal support to dedicated case team working on time sensitive submissions as part of investigations.
- Displaying fantastic critical and analytical thinking and time and project management.
- Consistently working with clients to their satisfaction in remote environment

#### Data Analyst, KPMG, Dublin

MAY 2018 - MAY 2019

- Worked as part of a data remediation team providing remediation support on client site;
- Prepared two of the largest loan sales in the history of the state;
- Displayed fantastic attention to detail;
- Struck up and maintained excellent working relationships with the client on site.

#### Legal Intern, Eversheds Sutherland, Dublin

NOVEMBER 2017 - MAY 2018

- Worked as part of the firm's renowned RTB Order Enforcement Team, pursuing orders of the RTB through the courts process;
- Gained invaluable court-room experience;
- Brought cases from their very beginning all the way through to the circuit court;
- Maintained contact with client, Notice Parties and Respondents successfully coming to the optimum conclusions for all parties

#### Legal Intern, Philip Lee Solicitors, Dublin

JUNE 2017 - AUGUST 2017

- Gained experience working in both litigation and corporate areas of a commercial law firm;
- Attended Supreme Court hearings as part of Environmental litigation;
- Prepared contracts for clients involving their product;
- Attended calls with clients and fee-earners

#### Customer Contact Agent, Cornmarket Financial Services, Dublin

MAY 2014 - JULY 2016

- Working on inbound and outbound sales calls to organize appointments for customers with financial consultants;
- Achieving daily, weekly and monthly targets;
- Part of the two most successful campaigns in the company's history;
- Displayed excellent communication and interpersonal skills striking up rapport with customers on phone calls and establishing fantastic working relationships with my colleagues;
- Exhibited terrific self-motivation and teamwork

## Education

# Bachelor of Laws, LLB, National University of Ireland, Maynooth, Maynooth

SEPTEMBER 2013 - MAY 2017

Gained a 2:1 overall Degree with a fantastic base of knowledge across varying aspects of law;

Part of the University's Elite Rugby Scholarship program, balancing rugby training and gym sessions in early mornings with college work and a part time job taught me a lot about the importance of dedication, hard work and effective time management.

Leaving Certificate in 7 subjects at higher level, Lucan Community College, Lucan

SEPTEMBER 2007 - JUNE 2013

## **Exams**

FE-1s, Law Society of Ireland

# References

References available upon request