

Ciara Doyle

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PROFILE

I am a graduate of French and Spanish (BA Hons, 2.1) from Trinity College Dublin (2016) and I have successfully completed all 8 FE-1 examinations. I am currently reading an LLM in European Law and Public Affairs in University College Dublin where I am part of the Willem C. Vis International Commercial Arbitration Moot UCD team. I am committed to the development of my legal career and I have a strong knowledge of the law. I have extensive experience in personal injuries and medical negligence defence litigation, as well as commercial property and employment law. I hope to train in a commercial law firm that can provide me with a broad range of experience in a supportive and collegiate environment. I am particularly interested in training at Byrne Wallace as I believe the diversity of the firm's departments would give me a greater exposure to other areas of law which could prove attractive to me and assist me in realising my potential of becoming a diligent and knowledgeable solicitor. I am available to attend PPC1 in September 2021.

EDUCATION

University College Dublin (UCD)

LLM European Law and Public Affairs, Current

Course details: Law and Governance of the European Union; Politics of European Governance; The Global Political Economy of Europe; Asylum and Refugee Law; International Commercial Arbitration; and Cross-border Litigation.

Law Society of Ireland

FE-1 Examinations, March 2019, October 2019, March 2020.

Exams successfully completed (8): Tort Law, Property Law, Criminal Law, Company Law, Constitutional Law, European Union Law, Law of Equity and Trusts, Contract Law.

Trinity College Dublin (TCD)

BA French and Spanish, 2012-2016

Grade: 2.1

Course details: In-depth understanding of French and Spanish language, culture, history, literature and politics. Final year research thesis: *A Study of the Effects of Age and Gender on Attitudes and Motivations of Adolescent Foreign Language Learners of French* (First class honour).

Dominican College Sion Hill

Leaving Certificate, 2012

Points: 490

WORK EXPERIENCE

February 2020 – April 2020

Eversheds Sutherland – Legal Intern - Commercial Property

- Drafting legal documents including Deed of Discharge and Deed of Release, Family Home Declaration, Company Secretary Certificate, Land Registry and Registry of Deeds forms;

- Assisting partners and associates with high-value transactions for high-profile clients;
- Responsible for managing a database of documentation for a high-value transaction;
- Filing documents with and attending to queries from the Land Registry;
- Reviewing and scheduling title documents and arranging for same to be sent to other firms on Accountable Trust Receipt;
- Completing stamp duty forms and arranging the payment of same;
- Undertaking folio and dealings searches using Land Direct;
- Liaising with clients, local authorities and Revenue and conducting company searches.

October 2018 – January 2020

Hayes solicitors – Legal Intern - Healthcare, Property, Employment

- Assisting with one partner in preparation for a medical malpractice trial and attending the High Court for a 4-week trial;
- Working closely with a team of associates on a class action type case on behalf of multiple defendants in a medical negligence/product liability claim in preparation for trial;
- Drafting legal documents including Notice for Particulars, Affidavits, Subpoenas, and letters, as well as filing documents with the Central Office;
- Attending on counsel at the High Court and at the Master's Court for motions, taking attendance notes at mediations and meetings/telephone conferences with clients and experts;
- Preparing briefing materials for counsel and experts;
- Conducting legal research at the request of associates and partners and reviewing discovery documentation for GDPR compliance and medical records to create chronologies;
- Performing general administrative duties, file management and attending to post.

January 2017 - August 2018

Embassy of Ireland, Paris - Policy and Administrative Assistant – Economic and European Affairs

- Representing Ireland at high-level meetings and pre-European Council briefings;
- Managing the Garda Liaison Office and liaising with Irish citizens in France and French authorities;
- Writing detailed reports for distribution to Government departments and authoring a monthly report on the French economy;
- Undertaking research on, inter alia, justice and immigration issues, French foreign policy, the French economy, Brexit-related issues;
- Training and supervising embassy interns;
- Preparing briefing materials and speaking-points for the Taoiseach, Tánaiste, Ambassador, various Ministers;
- Proof-reading high-level documents;
- Organising internal and external meetings and events;
- High quality translation from English to French and French to English;
- Embassy Environment Officer.

October 2016 – December 2016

French Ministry of Education, Paris – English Language Teacher

- Teaching English in a prestigious French secondary school;

- Creating class plans;
- Correcting homework.

June 2013 - September 2016

Extensive Retail and Hospitality experience in Ireland, France, Spain and Chicago, USA (J1 visa)

- Providing excellent customer service in order to meet company's KPI's;
- Ensuring that customer's problems are brought to a satisfactory conclusion;
- Engaging with customers to facilitate face-to-face sales;
- Promoting products;
- Operating till points;
- Maintaining high presentation and merchandising standards;
- Dealing with customer enquiries over the telephone.

ACHIEVEMENTS AND INTERESTS

- Committed team member of the Willem C. Vis International Commercial Arbitration Moot UCD team;
- Student legal advisor with UCD Student Legal Services advising UCD students in Landlord and Tenant Law; Consumer Law; and Employment Law;
- Charity runs: 5K Run in the Dark in Paris (November 2017), the 10K Solas Run for Life in Waterford (October 2018); the Women's Mini Marathon in Dublin (May 2019); the Marathon in a Month in aid of the Irish Cancer Society (July 2019 and June 2020); Run in the Dark in Dublin (November 2020);
- Music and Arts: classically trained voice, leading roles in various musicals and a committed member of the Boydell Singers (TCD) for four years;
- Participated in mock trials at the Central Criminal Court;
- Final year Class Representative (TCD); LLM Class Representative (UCD);
- TCD French Society (Ordinary Committee Member);
- Awarded Sion Hill Arts Trophy for dedication to Arts;
- Full (clean) Irish driver's licence.

SKILLS

- Fluent in English, French, Spanish, beginner-level Italian;
- Fully proficient in Legal Evolve Case Management System and Nitro/Adobe document editor;
- Skilled in Microsoft Word, Microsoft Excel, PowerPoint, Outlook;
- Dictation.

REFERENCES

- References available upon request.