**Ciara Leacy**

**Name**: Ciara Leacy **D.O.B**: 9th June 1995 **Tel**: 087 3129788

**Address**: Oriel rd., Collon, Co. Louth **Email**: ciara.leacy@ucdconnect.ie

**Education**

Postgraduate: 2015-2017: UCD Sutherland School of Law

 Master of Common Law

Undergraduate: 2012-2015: University College Dublin, Belfield, Dublin 4

B.A. English and History: **First Class Honours (1.1)**

Second level: 2007-2012: St Michael’s Loreto, Navan, Co. Meath

Leaving Certificate: **530 points**

**Work Experience**

|  |  |
| --- | --- |
| May – Aug 2015 | Opening Minds, Ashbourne Business Park, Ashbourne, Co. MeathWarehouse OperativePlanned and implemented a new back order system in the warehouse. Worked with a team to achieve maximum efficiency. Adapted to a fast-paced and highly pressurised working environment.  |
| July 2014 | Liam Keane and Partners Solicitors, Dunshaughlin, Co. MeathSecretarial AssistantObserved how a busy solicitor’s firm operates on a day-to-day basis. Answered telephone and filed documents. |
| June – Aug 2013 | The Little Museum of Dublin, 15 St Stephen’s Green, Dublin 2Internship – Assistant CuratorCreated a web archive, gathered research, checked facts, was responsible for social media, carried out consumer satisfaction surveys, answered the phone, and carried out general administration. Interacted with customers on a regular basis. |

**Other Experience and Skills**

* Full Clean Driving Licence.
* Completed Clinical Legal Advice training with UCD Student Legal Service in September 2015.
* Regular contributor to The University Observer Newspaper since 2013. Articles published across a diverse range of topics and sections including current affairs, comment and features.
* Assistant coach with Mattock Rangers GFC on an ongoing basis. Plan and lead training sessions for children up to the age 12.
* Worked as a Peer Mentor in UCD in September 2013. Helped incoming first years adjust to university life, gave tours of the campus, and provided support for an assigned group of first years throughout the year.

|  |  |
| --- | --- |
|  |  |

**Interests and Achievements**

* Competitive debater with UCD Law Society.
* Active member of a number of other societies, including the Student Legal Service, the Literary and Historical Society and the History Society.
* Involved in a number of sporting activities, including athletics, camogie and Gaelic football. Member of UCD’s athletics team.
* Athletics vice-captain in Loreto Navan in the 2011-2012 academic year. Entered athletes in competitions, organised and led training sessions.
* Participant in the 2011 World Scholar-Athlete Games in Connecticut. Organised and planned extensive fundraising in preparation for the games.

**Referees**

|  |  |
| --- | --- |
| Aideen Butler, | Liam Keane, |
| Manager,Opening Minds,Unit 2, Block 4,Ashbourne Business Park,Ashbourne,Co. MeathTel. +353 1 8357463 | Partner,Liam Keane and Partners Solicitors,The Old Toll House,Main StreetDunshaughlin,Co. MeathTel. +353 1 8250825 |