Ciara O’ Connell

Woodtown, Drumconrath, Navan, Co. Meath

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DOB: 25/03/1996

**Work Experience**

**2011**

***Richard McDonnell Solicitors, Ardee, Co. Louth***

* Office duties including organising appointments, meeting and greeting clients on a daily basis and experience attending the District Court.

**2012**

***Regan McEntee Solicitors, Trim, Co. Meath***

* Office duties, file management, consultations, and meetings with clients prior to court in a professional setting. Experience attending the Circuit Court.

**2013**

***Lavelle Coleman Law Firm, Lower Hatch Street, Dublin 2***

* In depth experience of a professional law firm in a fast-paced, dynamic environment. Experience using online databases and working with barristers and solicitors from various areas of law. Experience attending the Four Courts including the High Court and Circuit Court.

**2014 – Present**

***Donoghue’s Bar Woodtown, Navan, Co. Meath***

* Summer and part time work consisting of all aspects of bar management. Including cleaning, day to day running of the business and meeting customer requests daily. Experience concerning orders and deliveries, working with suppliers over the phone and in person.

**July 2015 – June 2016**

***Pamela Scott, Navan Shopping Centre, Navan, Co. Meath***

* Part time work as a Sales Assistant for one year which consisted of all aspects associated with working in the fashion industry. Duties included the cleaning and up keep of the shop, working the till and making orders over the phone. Experience gained taking customer orders and helping clients with all requests in a friendly and efficient manner.

**2016 – June to September**

***ESB International, Stephen Court, 18-21 St. Stephen’s Green, Dublin 2***

* Summer student internship for thirteen weeks working as the front desk receptionist in ESB International’s fast paced head office. Duties included handling incoming calls and emails, and routing them appropriately, greeting office visitors on a daily basis and processing their check in. Other roles consisted of booking and arranging taxi’s and couriers, and the organisation of incoming packages to the appropriate person, assisting HR with the smooth running of interviews and the booking of conference rooms. Vital experience gained working with people in a dynamic and innovative field.

**November 2016 – Present**

***VILA, Scotch Hall Shopping Centre, Drogheda, Co. Louth***

* Part time work as a Sales Assistant involving all aspects associated with working in a vibrant, sales focused clothes shop. Responsibilities include providing customer service to a high standard, achieving set personal targets and working the till. Further duties include maintaining standards throughout the day, opening and closing the shop, and ensuring a friendly and efficient service for customers.

**Education**

**2008 – 2014**

***Eureka Secondary School, Kells, Co. Meath***

* Leaving Certificate – achieved 495 points.

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| **Subject** | **Level** | **Grade** |
| Geography | Higher | A2 |
| Irish | Higher | B1 |
| Business | Higher | B1 |
| French | Higher | B2 |
| English | Higher | B3 |
| Maths | Higher | D1 |
| Biology | Ordinary | B2 |

**2014 – Present**

***Maynooth University, Co. Kildare***

* Third year student of Law - Bachelor of Laws (LLB)
* Completed my first year with a Second Class Honours (2.1)
* Completed my second year with a Second Class Honours (2.1)

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| **First Year** |  | **Second Year** |  |
| Contract Law I | 55 | EU Law I | 56 |
| Tort Law I | 65 | Criminal Law II | 72 |
| Legal Skills | 72 | Constitutional Law I | 53 |
| Introduction to Legal Systems | 62 | American Legal Systems | 74 |
| Criminal Law I | 50 | Innovation in Professional Practice | 66 |
| Contract Law II | 64 | EU Law II | 67 |
| Tort Law II | 65 | Law Of Evidence | 78 |
| Legal Writing and Advocacy | 78 | Administrative Law | 57 |
| Moot Court | 68 | Constitutional Law | 74 |
|  |  | International Law | 68 |

**Achievements**

**Sports**

Gaelic football member with local club, Dee Rangers. A member of numerous winning football teams including winning the 2014 County Minor Championship, 2014 County Junior Championship and the Leinster Junior Final, beat in the All-Ireland Semi-Final. In 2015, played as part of the team which won the division two league final and the Intermediate Championship Final. In 2016, played on the first Dee Rangers team to play Senior Championship football. Member of the Gaelic football and soccer teams during secondary school.

Previous member of Kells swimming club and the Meath Hunt pony club which enabled the participation in the invigorating sport of triathlon and facilitated the membership of winning triathlon teams in the All Ireland Championships.

**Public Access to Law (PAL)**

Represented Ireland and captained a team of thirteen girls which travelled to the World Mock Trial Finals which were held in New York City in 2012. Conducted the role of an attorney which required the carrying out of direct and cross examination of witnesses along with delivering speeches and working as part of a team.

**Horse Riding**

Previous member of Show Jumping Ireland, competing on the national circuit with numerous and extensive wins at the highest level. Winner of top Grand Prix’s and championship finals throughout Ireland. Competed in Inter Schools team show jumping competitions during secondary school.

**Academic**

Received a student of the year award in sixth year of secondary school. Completed the transition year programme in Eureka Secondary School Kells, which included the organisation of a wide range of showcases throughout the year including a fashion show, musical and TY ball. Completed an online accounting course, Sage School Programme, obtaining a distinction.

**Interests & Hobbies**

* Member of the Law Society, aim to participate in Moot Court competitions in the forthcoming year, and ELSA (European Law Students Association).
* Gaelic football, soccer, showjumping and swimming.
* Photography.
* Reading and quizzes.

**References**

**Barry Brennan Alice Harrison LLB MPhil**

Human Resource Management Barrister at Law and Lecturer

ESB International, Law Library,

Stephen Court, Criminal Courts of Justice,

18-21 St. Stephen’s Green, Parkgate Street,

Dublin 2 Dublin 8

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