

Ciara Rose

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Education

- 2016-2020 National University of Maynooth: Bachelor of Law LLB
- 2010-2016 Manor House School, Raheny, Dublin 5.
Leaving Certificate (410 points)
English (B2) History (B1) Business Studies (B1) Irish (C2)

Legal Work Experience

- 2019 **KODLyons Criminal and Human Rights Firm:** 4 week summer internship programme criminal law firm and immigration department. I dabbled in both these departments I found the criminal aspects and medical negligence the most intriguing to read and study. I was entrusted with creating briefs, calling and attending to clients both in the courtroom and the office. I was taught valuable lessons of etiquette in the courts and how to approach a case with making applications and such.
- 2018 **McCartan and Burke Solicitors:** Summer placement in which I experienced shadowing the leading partner to meetings with clients and to the Four courts. I managed reception for a short period of my 4-week placement. I was introduced to the online legal system which was used to research internal cases and the documents needed. I was entrusted with creating briefs for the barristers associated with the firm and solicitors. I also took reports of the meetings with clients and briefs before attending settlement meetings in the court.
- 2016 -2017 **Shadow Barrister Nicola Cox:** A year of college term, I had the opportunity to shadow Ms.Cox in her professional work days. I attended court and took notes of the trial. I followed Ms.Cox as she researched in the law library for oncoming cases and how she briefed the clients before attending court. I was attentive in learning the running of courtrooms and extremely interested in the Criminal law proceedings.

Other Work Experience

- Since 2016 **River Island (Retail Shop – Swords, Dublin)** I have worked with River island for 3 years. I originally started my position as a retail assistant in the Ilac Branch in Dublin City Centre. I transferred to Swords which has made my commute easier. I am trained in every area of River Island, tills, stockroom, delivery, tagging and administrative. I have been required to step up as supervisor and travel to the Navan branch on several occasions to help with the running of the store. I am a senior sales assistant and would have relatively more responsibility than a normal part-time contract would.
- 2014 – 2015 **B's Hair Salon (Malahide)** During my time in transition year, I worked 1 day a week part-time in a hair salon. I was taught the basic skills of hairdressing, along with working on reception area. This entailed several duties such as handling the phones, organising appointments and controlling the till. It was great responsibility which gave me confidence in my communication skills, as well as IT.

Voluntary Work

2014 – present: Irish Dancing Teacher

I have volunteered from a very young age with my local Irish dancing school. I have been a member of the organisation since I was 3. I have volunteered on early mornings and late evenings to teach the younger children and prepare them for competitions when my teacher is unavailable. Recently I organised a St.Patrick's Day charity dance in the local Ayrfield Community Centre, which raised funds to keep the centre open.

2018 Orientation Leader:

September of 2018, I volunteered as an orientation leader with my college, NUIM. I became the face of Maynooth for the incoming first year students. I gave tours, organised the social media aspects of the events and gave a helping hand to any students worried, lost or lonely. Although orientation only lasts 2 weeks, as a leader the job is full time representation of the college.

Other skills

Legal Research

I am competent in the use of legal research databases through college and my work experience with Ms. Cox and McCartan and Burke. I have a complete understanding of Westlaw.ie/UKm Irlil.org and Bailii, Justis, LexisNexis (for international case law). Similarly, to this I am accustomed to using the courts.ie to find relevant cases and when they're taking place. Being in the courts with Ms.Cox it was necessary for me to be a fast typist and think quick on my feet.

Computer skills

Good knowledge of Microsoft Excel & Microsoft Word. I have also undertaken various IT courses at University to improve and I am a regular user of email and internet. I have completed 7 modules of the ECDL computer course. I have operated an internal legal research system in McCartan and Burke firm as well as using research forums in college, such as Justis, Westlaw, LexisNexis.

Communication

Excellent interpersonal and communication skills. I have been an active member of the debating team during my school years. My job and volunteer work has ensured I have the best communicational skills in order to sell stock and communicate with children. Importantly I have held positions which have required me to use phones in reception and use fast-typing skills for note taking in the courtroom.

Personal achievements

- Attended a DCU web course and won the best IT web design competition – (2014).
- Completed 10 Grades in Irish dancing with ÁN Chódhail organisation (2001 – 2019).
- An active member in the Maynooth Law society and European Law society (2016 – 2020)
- Mentor and Prefect through my Penultimate and Last year in Secondary school (2014 – 2016)

Interests & activities

- Competitive Irish Dancing and training.
- Avid Gym user and member for several years.
- Advanced and confident in the use of computers and technology.

References

Available on request