Ciara Tripp

Academic Record:

**2020-Present** University College Dublin - Business and Law

 **Stage One:** 3.25

 **Stage Two:** 3.02

 **Stage Three:** 3.08

 **2004 – 2021** The Teresian School - Leaving Cert (520 Points)

**PERSONAL PROFILE**

Since Transition Year in school, I have always had a part-time job to pay my way through school and

college. Despite this, I have managed to obtain consistently high grades as well as enjoying many

extra-curricular activities. These roles have shown that I am reliable, highly organised, self-

motivated, hardworking, and that I am a real team player. They have also demonstrated that I am

able to adapt to a high-stress environment, with the ability to be flexible and adapt to unforeseeable

situations. They have taught me the importance of personal accountability. I love working with a

team, whether it is through my various part-time jobs, my fundraising activities or my sporting

activities. I love being active and play a variety of sports.

**Work Experience:**

**BUSINESS/LEGAL EXPERIENCE:**

***Flynn O’Driscoll,*** Intern ***June 2024***

* An introduction to the firm
* Regular interaction with Firm Partners
* Interaction with the multibillion-euro court battle over stranded Russian jets

***Dillon Solicitors,*** Intern ***May 2023***

* Conducted legal research to support cases
* Acquired a deeper knowledge on family law procedures
* Assisted in the preparation of documents for court filings
* Observing out of court settlement talks and case meetings

**Morgan Stanley, London**: Intern ***January 11th - 18th 2019***

One of only 10 successful candidates from Ireland to be accepted to participate in Morgan Stanley’s

worldwide schools’ Internship Programme

* Further developed my team-building skills.
* Improved my understanding of the importance of commercial awareness.
* Collaborated and networked with people across the organisation.

**Other Work Experience (and main responsibilities):**

**Grounded,** Barista(15 hrs per week) **September 2022- Current**

* Adapting to a fast-paced work environment
* Dealing with a vast number of customers and inquiries
* Handling money

**Chaat & Co,** Barista (20 hrs per week) **May 2022- September 2022**

* Opening and closing the coffee shop
* The sole barista during my shift
* Helping the start up coffee shop to gain prominence in the neighbourhood.

**Neary’s Bar and lounge,** Waitress (15 hrs per week) **June - August 2021**

* Working in a high-stress environment
* Helped maintain quality standards

**The Brew Crew,** Barista **September2019 – March 2020**

* Responsible for balancing till and stock control
* Opened and close shop as part of role
* Dealing with public, checkout operations and other store functions

**Tara Glen Golf & Country Club,** Golf Shop Manager **June – August 2019 & 2020**

* Busy front desk dealing with customer and consumer queries
* Taking the initiative to organise tee times
* Responsible for opening shop, balancing till and closing at end of day

**Skills & Interests:**

* 2024-25: Final Year rep for the University College Dublin Commerce & Economics Society.
* 2019-2023: Member of organising committee for “Back to Wesley” fundraising event in 2019

and 2023, to raise funds for The Caroline Foundation and ARC Cancer Support Services.

* 2020 – present: Member of UCD Law Society.
* 2018-19: Regular volunteer for Legion of Mary soup run & Fr. Peter McVerry Trust, a Dublin-based homeless charity.
* 2017: Qualified Pitman typist.
* 2022 – present: Active runner, including some half marathons.
* 2020 – present: Active member of UCD tag rugby and UCD tennis.
* 2020 – present: Active member of Headon Boxing Academy.
* 2017: Qualified as a barista.
* 2008 – 2016: Member of Donnybrook Scouts.