

Address: 3 Eaton Hall, Terenure, Dublin 6W

Telephone: 0858154676 Email: corcorc1@tcd.ie

LinkedIn: <http://ie.linkedin.com/pub/ciaran-corcoran/a6/84a/666>

## Ciaran Corcoran

---

### ***PERSONAL SUMMARY***

I am a highly motivated Trinity College Business Law graduate looking to secure this training contract with your firm. My recent work experiences include roles as a Legal Executive at O'Brien Lynam Solicitors and as a Legal Executive at Hugh J Ward and Co Solicitors. I am a hardworking and honest individual who would really appreciate this opportunity to work for your firm. I have also passed 7/8 FE1s and I will be completing my last FE1 in March 2021.

### ***EDUCATION***

#### 2015 - 2016 TRINITY COLLEGE DUBLIN

##### **LL.M (International and European Business Law) - 2nd Class Honours, Upper Division**

**Subjects included:** International and EU Tax Law, EU Financial Services Law, EU Banking and Securities Law, EU Aviation Law, EU Consumer Law and Data and Privacy Protection Law.

Postgraduate Research Project Title: The future of data retention and surveillance in the EU after Digital Rights Ireland. Are national data retention measures justifiable?

#### 2011-2015 DUBLIN INSTITUTE OF TECHNOLOGY

##### **BSc (Hons) in Business and Law - 2nd Class Honours, Upper Division**

**Subjects included:** Company Law, Property Law, Equity Law, Administrative Law, Tort Law, European Law, Criminal Law, Evidence Law, Employment Law and Contract Law.

Undergraduate Research Project: Undertook an in-depth analysis of the *Workplace Relations Bill 2014*. This involved examining how the most substantial revision of the Irish employment law framework to date will affect costs, efficiencies and the process of referrals and appeals.

### ***LAW EMPLOYMENT***

Legal Executive (September 2018 – March 2020)

O'Brien Lynam Solicitors (15 Fitzwilliam Street Upper, Dublin 2):

- Managing all Summary Judgement matters in the High Court alongside one Senior Associate.
- Communicating with agents, counsel, defendants, defendants' Solicitors and court offices to ensure all parties are up to date with proceedings and documents are correctly filed and served.
- Attending the Common Law Motion list and Master's list on a weekly basis to report on cases.

Legal Executive (September 2017 – September 2018)

Hugh J Ward and Co Solicitors (9 Seville Place, Dublin 1):

- Issuing possession papers, stamping and filing pleadings and addressing all queried or rejected dealings with the Circuit Court offices around the country.
- Drafting and perfecting Motions, Orders, Affidavits and Declarations of Service.
- Preparing briefs, drafting correspondence to agents, counsel, defendants and defendants' Solicitors and handling a heavy case load.

## **Key Skills Developed:**

- Organisational skills through preparing, filing and serving legal documents
- Communication skills through correspondence with Defendants, Solicitors, Agents, Counsel and Clients.
- Drafting skills through drafting and perfecting Affidavits and Declarations of Service
- Management skills through preparing booklets in pressurized environment and maintaining client database and records through our case management system.

## **ADDITIONAL WORK EXPERIENCES (References Available Upon Request):**

- Football Exchange Operator at Paddy Power Head Office, Dublin 4 (Aug 2016 – April 2017)
- Exam Invigilator at Trinity College Dublin (March 2016 – Aug 2016)
- Motor Sales Associate at Chill Insurance, Sandymount, Dublin 18 (Oct 2015 – Feb 2016)
- Head Waiter and Bar Tender at Buenos Aires, Purley, London (June 2015 – Sept 2015)
- Summer Intern at Business & Commercial Solicitors, Dublin 2 (July 2014 – Sept 2014)
- Team Leader at TGI Fridays, Dundrum, Dublin 16 (Feb 2013 – Nov 2014)

## **INTERESTS & ACHIEVEMENTS**

### **Charity & Sport**

- In October 2019, I completed the Dublin marathon in aid of Pieta House.
- In April 2018, I completed the Rome marathon in aid of Pieta House.
- In April 2017, I completed the Paris marathon in aid of Pieta House.
- In September 2016, I completed the Tour de Picnic 82km charity cycle for the third time which has raised over €1,000,000 for charities such as the ISPC, Jack and Jill Foundation and Headway.
- In June 2016, I took part in the Hell and Back Apollo 12km obstacle course in aid of Our Lady's Children's Hospital.
- In 2014, I won the highest accolade in Irish amateur soccer, the Leinster Senior League title.
- In 2012, I won the under 21 division one Dublin hurling championship with St. Jude's GAA club.

### **Travelling**

- Worked and lived in Vancouver in the summer of 2017.
- Worked and lived in Greece and London in the summers of 2014 and 2015.
- Inter-railed across Europe in the summer of 2013.
- Travelled to The Gambia in West Africa on a charity project in 2009.

### **Skills & Other**

- Full Clean Driver's Licence
- Full Clean Motorcycle Licence
- Proficient at Microsoft Excel, Word and PowerPoint
- Strong teamwork ethic
- Active member of YourFitness Gym

## **References**

Mr. Eoin Pentony, Senior Associate at O'Brien Lynam Solicitors, 15 Fitzwilliam Street Upper, Dublin 2.  
Tel: 086 192 1749 Email: [Epentony@obl.ie](mailto:Epentony@obl.ie)

Ms. Elaine Dyke, Senior Associate at Hugh J Ward and Co Solicitors, 9 Seville Place, Dublin 1.  
Tel: 086 173 7134 Email: [Edyke@eircom.net](mailto:Edyke@eircom.net)

Dr. David Fennelly, Dissertation Supervisor, Trinity College Dublin, Dublin 2.  
Tel: 01 896 1109 Email: [David.Fennelly@tcd.ie](mailto:David.Fennelly@tcd.ie)