**Claudia Kilpatrick**

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I am a mature, positive and hardworking individual, who always strives to achieve the highest standards possible. I possess excellent communication skills and can work very well under pressure. Soon to graduate, I am seeking a position within the ByrneWallace Graduate Programme, a firm whose values I can uphold both in my working career and personal life.

**Education**

**2013 – 2016 Dublin City University - BA Economics, Politics and Law**

**2015 – 2016**  Predicted Result: 2:1

Dissertation: ‘The Law and Morality: is Ireland’s Unwillingness to legislate for the Right to Die Governed by Morality?’

**2014 – 2015** Overall Result: 2:1, undergraduate class ranking: 6th out of 68.

**2013 – 2014** Overall Result: 2:1, undergraduate class ranking: 6th out of 81.

**2007 - 2013** St Gerard’s School, Bray

**Relevant Work Experience**

**June 2015 – September 2015: Contracts Department Assistant, KCC Architectural**

**Responsibilities:** drafting job specific operation manuals, reviewing new contracts won and ensuring details were kept up to date on the system, verifying workers overtime and updating job schedules.

**Skills:** I learned to work independently and to use my own initiative; furthermore as much of my work was administration based my computer and organisation skills were further enhanced.

**March 2011: Work Experience in Hayes Solicitors**

**Responsibilities:** preparing files and researching legislation in order for the solicitors to prepare their case for the client.

**Skills:** During my time here I took and understood the instructions given to me and performed each task to the highest standard. Furthermore I gained a valuable insight into the hard work and dedication it takes to be a trainee solicitor.

**February 2011: Work Experience under Michael O’Higgins (Senior Council)**

**Responsibilities:** I shadowed Mr. O'Higgins, a criminal defence barrister, and members of his legal team in his office and the Criminal Courts.

**Skills:** This added to my personal development as it was my first experience of employment and I became aware of and further developed the attributes required by someone working in the legal field such as discretion, integrity and good judgement.

**Other Work Experience:**

**Current Position**: **Part – Time Waitress, The Grove Bar, Co. Wicklow**

**Responsibilities:** taking orders, serving food and drink, ensuring all customers are served promptly, and dealing with customer complaints.

**Skills:** flexibility, adapting to customer’s needs, team work and good communication

**Volunteering:**

DCU St Vincent de Paul Society – Member of the 2015/2016 committee: Events Coordinator

Greystones Family Resource Centre – Leader in their Summer Project

DCU Global Brigades – ‘First Year Rep’

DCU FLAC

Two Week Outreach Programme to Zambia

Public Relations Officer for the St. Gerard’s St Vincent de Paul Conference

**Interests and Achievements**

**Interests:**

Travelling: I love experiencing new countries and cultures and travelling is a true passion of mine. In 2014 I went inter-railing around Europe, visiting 15 cities in 4 weeks. Last summer I spent 3 weeks travelling around Thailand.

Sports: I was an active member of the St. Gerard's Hockey Team which taught me invaluable life skills such as team work, communication and dedication. I also captained the team on many occasions improving my leadership skills. I am a keen swimmer, attending classes twice a week.

Current affairs: I have an interest in world politics and have participated in many Model United Nations Conferences. I have been elected ambassador of my delegation on many occasions and have successfully debated resolutions on topics such as Female Genital Mutilation. I was also captain for my school's senior debate team.

**Achievements:**

* Academic Achievement Award: 2010, 2011 and 2012.
* School Prefect and Ambassador for Drama, Debate, Charitable Works and School Etiquette
* Contribution to the Spirit of the School’ Award
* Elected Events Coordinator for the DCU St Vincent de Paul Society
* DCU FLAC Society Award
* Elected First Year Rep for Global Brigades
* Bronze Gaisce Award
* Winner of the Schools Stage in the Rotary Youth Leadership Development Competition

**References:**

Dr. Roderic O’Gorman, Denis Doyle

Programme Chair – BA in Economics Politics and Law Employer – Grove Bar

Dublin City University Willow Grove, Delgany

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