

Clodagh O'Connor

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Citizenship: Irish

EXECUTIVE SUMMARY

I am currently in my third year of a Bachelor in Business and Law degree from UCD. I am seeking a summer internship in order to gain substantial experience in my field of study. Although I have a strong interest in both the business and law aspects of my studies, I have a particular interest in my legal studies and wish to pursue a career in the legal sector in the future. I believe the relationship between both faculties is very much complementary and through my studies I have developed the strong analytical, research and logical reasoning skills necessary for entering the legal world.

CAREER EXPERIENCE

REA O'Connor Murphy

2017 – 2019

Family-owned Chartered Surveyors and Auctioneers.

- Performed viewings and assisted with the valuations of various types properties.
- Managed REA O'Connor Murphy's social media accounts.
- Acted as a part-time receptionist and created property brochures.
- Carry out weekly Sunday show house viewings.

Crew Member, McDonalds

2016 – 2017

Worked part-time in McDonalds, fast-food branch while studying for my undergraduate degree.

- Developed strong interpersonal and communication skills.
- Responsible for opening and closing the restaurant.
- Experience operating and maintaining restaurant equipment and kitchen safety.
- Advanced task prioritisation and time management skills.

Accounts Assistant, Bluebird Care

2016

Bluebird Care provide homecare assistance to the sick, disabled & elderly.

- Collaborated with Financial Controller of Bluebird Care to analyse customer profitability.
- Developed a spreadsheet to reflect profit margins of both staff and customers, this was then distributed to all Bluebird Care offices nationwide.
- Responsible for processing daily accounting transactions using Sage accounting software.

Waitress, The Strand Hotel Limerick

2014

The Strand is a 4 Star luxurious hotel in Limerick City. Worked as a part-time waitress in the hotel and restaurant during transition year.

- High level of customer service and cultural awareness.
- The ability to multitask and work in teams.
- Developed an ability to work in a high-pressure environment.

EDUCATION

Bachelor of Business and Law

University College Dublin, Belfield, Dublin, Ireland.

2016 – present

Secondary School

Limerick Tutorial College, Limerick, Ireland.

2014 - 2016

Laurel Hill Coláiste FCJ, Limerick, Ireland.

2010 – 2014

Alpha B, Institute Linguistique, Nice, France. Six-month language exchange.

2014

International School Saõ Lorenzo, Almancil, Algarve, Portugal.

2011 - 2014

OTHER INFORMATION

- Holder of Bloomberg Market Concepts Certificate.
- Currently have a 2.1 in my university exams & obtained 500 points in Leaving Certificate, 7 higher level subjects.

- I play the piano and the saxophone and I am a member of the Sammy Benson Limerick City Marching Band.
- Member at Trump International Golf Club, Doonbeg.
- I Played schools senior A hockey as well as with Catholic Institute Hockey Club.
- Other Interests include reading, current affairs, photography, fashion & traveling.

REFERENCES

- Michael O'Connor, Managing Director of REA O'Connor Murphy.
Tel: 0872597034
- Eimear Danaher, Mcdonalds Jetland Shopping Centre, Limerick.
Tel: 0866885307
- Brian MacGoey, Managing Director of BlueBird Healthcare.
Tel: 0872334323