Clodagh Killian

Liss Tullaroan, Co. Kilkenny

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Highly motivated and ambitious graduate of the Bachelor of Laws from the University of Galway, with experience in various leadership and teamwork roles. Dedicated individual with established critical thinking and analytical skills.

**Education**

**2021- 2022 | Bachelor of Laws | University of Galway**

* Overall Degree Mark: Grade 2.1

**2018-2021 | Bachelor of Arts | University of Galway**

* Overall Degree Mark: Grade 2.1 Law and History

**2012-2018 | Loreto Secondary School Kilkenny | Leaving Certificate: 462 points**

**Work Experience**

**September 2022- Present | Judicial Assistant | Courts Service of Ireland**

* Provide support for a High Court Judge, including keeping track of their diary and arranging Court sittings.
* Engage in legal research on a variety of topics.
* Engage with legal professionals and Courts Service staff to organise papers for the Judge, acting as a link between the Judge and the courtroom.

**April 2022- September 2022 | Tour Guide | Office of Public Works**

* Guide tours of 20-30 people, outlining the rich history of Kilkenny Castle and engaging visitors.
* Act as fire marshal when required and manage large groups of people safety.
* Greet visitors at the entrance and welcome groups into the castle, managing numbers of visitors efficiently.

**January 2022- April 2022 | Legal Intern | Greg Nolan Solicitors**

* Read and report on case files, ensuring attention to detail.
* Accompany solicitors to the courthouse and help with organising files.
* Compile folders for Court in short spaces of time, ensuring accuracy.
* Administrative duties such as filing, invoicing, and answering calls.

**2019-2021 | Voluntary Advanced CÉIM Leader | University of Galway**

* Facilitating first year students learning and helping them to integrate into college life.
* Working in a group of four to plan and run weekly sessions for first year students, including activities relating to their studies in law.

**Skills**

**Leadership**

Led tours in the Kilkenny Castle, taking on responsibly of a group and guiding them through the castle. The role of a CÉIM leader involved leadership skills as it included facilitating activities for first year students in a classroom environment and giving guided tours of the university and the library. Leadership skills were pivotal as team captain of the Loreto Kilkenny Public Access to Law Team in mock trial competitions in 2016. Leading the team through the Empire Mock Trials in the Brooklyn courthouse, ensuring that all team members knew their roles and conversing with other teams from all over the world.

**Public Speaking**

Took part in University of Galway Moot Court Competitions in the Galway courthouse. This involved acting as a barrister and delivering speeches concerning fictional cases, while another ‘barrister’ argued against you. Guiding 4-5 tours per day in Kilkenny Castle also involved public speaking, speaking slowly and clearly being paramount.

**Teamwork**

Teamwork skills involve working and cooperating with other team members, which were useful skills to have in past employment and voluntary roles. These skills are important as a Judicial Assistant, working with others to ensure hearings and Court appearances proceed in a professional and timely manner.

**Computer**

Achieved certificates in Word, Excel, and PowerPoint.

**Achievements & Interests**

* Awarded title of Advanced Student CÉIM leader 2 years consecutively, after a competitive interviewing process.
* Received the University Galway President’s Award in 2021 for voluntary work.
* Awarded 2nd place in the University Galway Moot Court Competition 2018, which took place in the Galway courthouse.
* Selected to be team captain of the Loreto Kilkenny Public Access to Law team 2016, competing in the Criminal Courts of Justice Mock Trial Competition and in the New York Empire Mock Trials.
* Chairperson of the Loreto Kilkenny Green Schools Committee 2016.
* Chairperson of the Loreto Kilkenny Student Council 2015.
* Avid reader, enjoying books on various topics such as history and politics.

**References**

Available upon request. Separate document containing detailed references can be provided.