‍‍Conor Mullins

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Studying Business and Law at UCD Current GPA : 3.41

D.O.B: 14/04/1996

Education

Accolades

University College Dublin Entrance Scholar Award November 2013

St. Angela`s College Access Schools Programme Awards Essay Competition 2012

Leaving CerificATE | 2013 | ST. fLANNANS COLLEGE, county cLARE

560 Points:

Higher Level Mathematics A2 Higher Level English A2 Higher Level History A1 Higher Level German B1 Higher Level Economics A2 Higher Level Accountancy B2 Higher Level Geography B2

Skills & Abilities

Communication

Member of the 2013 UCD debating team

Leadership/Management

Member of the 2013 Graduation Ball committee responsible for organising the graduation mass and subsequent reception, including traffic management at the school.

Responsible for organising and planning the debutants ball, including venue, Menus, Band and DJ, transport within an allocated budget. Collection of monies and distribution of tickets.

Experience

| Deutsche Bank, Irish life centre dublin | july 2012

Roles:

* Filing delivery dockets, customer receipts etc.
* Sourcing equipment to be used for charity auction
* Ordering supplies for the office
* Organizing and distributing mail in the morning and evenings
* Answering telephone and dealing with customer queries

  | Maxol Service station, Garryowen, Limerick | Summer 2013

Roles:

* Cleaning the forecourt, appliances, shop floor and toilets
* Stacking the shelves and identifying obsolete/ expired products
* Helping customers find products
* Improving efficiency of stockroom layout to accommodate more products and reduce health and safety risks.

| Deutsche Bank, Irish life centre dublin | 4 June 2014 – 19 September 2014

**Operation Analyst**

Roles:

* Process payments with consideration for strict guidelines
* Frequent use of Microsoft word and excel programs
* Active prioritization of tasks to ensure all deadlines are met
* Use of escalation matrix to contain errors
* Constant communication as part of team in Dublin and with colleagues in Czech Republic to ensure all tasks are completed
* Delegation of tasks when senior members of the team were absent
* Assisting in the training of new members to the team

| Shelbourne Park Greyhound Stadium | October 2014 - Present

Roles:

* Worked Night Office which involves regular clerical work, supervising other stewards and balancing cash at the end of night.
* Involves use of excel spreadsheets and handling money
* Worked in the Weigh Room which involves weighing the dogs and ensuring change-over times between races is minimized
* Operated photo finish which involves responsibility for time-keeping in the races, checking equipment and making sure everything is ready for next race
* Worked on stiles and tickets which involves taking money, dealing with public and organization

| Harolds cross Greyhound Stadium | december 2014 - Present

Roles:

* Worked on Stiles, dealing with customers and taking money
* Worked in weigh Room, which involves taking entry fees and operating kennels

Sports, Hobbies and Interests

Member of 2013 UCD Boxing Club

Previous member of U-12, U-14, U-16, and Feile winning Lissycasey GAA Team

Referees

Carmel Honan, Principal of St. Flannans College

Shaun Coughlan, Owner of Garryowen Filling Station, - 0872549493

Jackie Byrne, Former EUR Operations Manager at Deutsche Bank, - 0876898007

### Ruth Poblet, Team Leader for Central Europe Cash Operations at Deutsche Bank, - 0873177702

### Patrick Flynn, Manager at Shelbourne Park, - 0879577064

### Derek Frehill, Manager at Harolds Cross, - 061448085