# Experience

## Part Time Sales Advisor – Retention – Sky Ireland

November 2016 - September 2018

Responsible for achieving consistently high performance

Comfortable in the high pressure, dynamic work environment

Quick decision making and problem solving required

Entrusted with supporting Academy Team

## Shop Assistant – Maxol Sandyford

October 2015 - September 2016

Responsible for opening and closing shop

Responsible for counting cash at the end of the night

Customer facing role, dealt with all customer enquiries

## Voluntary Work Experience – McDowell and Purcell

March 2013 – March 2013

Was entrusted to work along side a fully qualified solicitor.
Collating documents
Filing and Photocopying
Delivering papers to court
Recording of notes at meetings

# Education

## Maynooth University, Bachelor of Laws Degree (Year 4)

Modules on: Disputes and resolution, Mediation, Employment Law, Company Law, Administrative Law, Criminal Law, Contract Law, Tort Law, Constitutional Law, Innovation, Tax Law, Banking and Finance.

## Terenure College

Maths – C1 - Ordinary

English – C2 - Higher

Irish – C1 - Higher

French – C2 - Higher

Biology – C1 - Higher

Geogrpahy – A2 - Higher

Music – B3 – Higher

# Skills & Abilities

* Exceptional interpersonal skills
* Extremely fast learner
* Constantly seeking improvement
* Very good organization skills
* Pay a lot of attention to detail
* Proficient with Windows OS
* Thrive in a team environment
* Familiar with Microsoft Office suite
* Work well under pressure

# Achievements

* Entrusted to support and develop a new Academy Team
* Constantly over achieving in my current role
* Nominated to be the 3rd year law class representative.
* Wining an inter-college Tort Law competition.