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| D | Daniel Lucey 19 Dale Drive, Stillorgan, Co. DublinPhone: 087 6227019E-mail: danlucey94@gmail.comLinkedIn://www.linkedin.com/in/daniel-lucey-b5a95b117  |  |

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|  | **Experience:**Customer Service Agent (October 2020 – Present)AIB (Central Park, Leopardstown)* Customer Service Agent in one of Ireland’s largest banks
* Liaising with customers in with queries on their account, internet and phone banking and guiding them through the payment of bills

Legal Assistant (February 2019 – March 2020)Eversheds Sutherland (One Earlsfort Centre, Earlsfort Terrace, Dublin 2)* Legal Assistant in the extremely busy Property Department as part of the New Homes Team
* Took charge of 16 different developments for 6 major clients
* Part of every step in the sale of a house in numerous developments for different clients in Dublin, Kildare and Meath: issuing contracts, exchanging contracts, issuing completion notices, generating closing packs, answering legal queries from solicitors and clients, and explaining searches
* Meet client’s demands and purchasers’ solicitors for the smooth completion of a sale for our clients
* Legal Assistant on a Commercial Property Team –Working as part of a team in major multi-firm transactions
* Working to deliver demands for large multi-national clients

Full-Time Carer (December 2017 – October 2018)* Full-time motor neurone carer (24 hours a day)
* Preparing food and tablets
* Providing transport and general care for a motor neurone patient

Payment Resolution Specialist (June 2017 – November 2017) LegalZoom.com Inc (Austin, TX.)* Contacting customers regarding payment (up to 100/day, $80000/month)
* Receiving inbound calls and resolving customer queries and issues
* Conducting legal research to help customers and the company

Data Analyst (November 2016 – February 2017)PacoTech Inc. (Austin, TX.) * Data analysis and data redaction (up to 3,000 pages and 300 PDF’s a day)
* Worked as part of a team to analyse documents and redact sensitive information

Legal Intern (June 2016 – July 2016)ByrneWallace (87-88 Harcourt Street, Dublin 2, Ireland)* Summer legal intern in the Banking Department
* Drafted and distributed internal and external legal memos following research
* Prepared bibles of documents for Ireland’s largest financial institutions

Barista (May 2015 – May 2016), (February 2017 – May 2017), (December 2018 –February 2019)Starbucks Stillorgan and Starbucks Austin, TX* Preparing and selling food and coffee
* Merchandising and upselling products

**Education:****FE-1’s (7)** –EU Law, Company Law, Tort Law, Constitutional Law, Criminal Law, Equity and Property Law**L.L.B Law - Maynooth University** (September 2012-June 2016) – **Achieved 2.1*** Took part in various group presentations, took part in moot court exercises, advocated on behalf of hypothetical clients against my peers

**Leaving Certificate – St. Benildus College** (September 2006 – May 2012) – **485 Points** **Skills & Interests:*** Sport – Rugby (Captain, Stillorgan Rugby Club) and Soccer
* Community Involvement – ‘Log-on Learn’ Programme, ‘Irish Cancer Society’
* Teamwork & Communication – Have been part of a team in sport, work and education. Delivered confident presentations and have excellent communication skills
* I.T. – Knowledge of Microsoft Office, Google Documents and Adobe Software

**References:*** John Kerin, Solicitor, Eversheds Sutherland – johnkerin@eversheds-sutherland.ie
* Dr. David Doyle, Lecturer, Maynooth University – ddoyle@mu.ie
* Sarah Lyons, Manager, Hays plc – sarah.lyons3@hays.com
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