

# Danielle Curtis

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## CONTACT

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## OBJECTIVE

I am currently studying a Masters in Common Law at University College Dublin to pursue my lifelong ambition of pursuing a career in commercial or public interest law. Although I have always wanted to pursue a career in law, I believe it was more advantageous to pursue it at postgraduate level as I am now in a position to fully appreciate the law whilst being backed with a strong foundation from my undergraduate studies of Politics and International Relations. In short, I chose to study law at postgraduate level to fulfil my intellectual curiosity which I have developed from study, work experience and extra curricula's.

## WORK EXPERIENCE

### Mercy Law Resource Centre

November 2016 — Present

Administrator

- Perform general office duties and administrative tasks
- Deliver excellent customer service to a wide range of clients.
- Assist solicitors with assessing client need and preparing briefs through a triage system.
- Procure, design and create content for the website.
- Assist with the research, compilation and design of all printed resources.

### UCD Students Union

June 2015 — June 2016

Education Officer

- Successfully elected in a contested campus wide election becoming academic spokesperson for UCDSU.
- Procured and administered a number of campaigns such as the Culture Fair, Dear First Year Me, and the Undergraduate Research Summit.
- Responsible for looking after the educational well being of students across campus and represented the interests of students on over 33 university boards. Student spokesperson on the Governing Authority Board, University Management Team (UMT) Education Group & UMT Student Experience Group for UCD.
- Evaluated UCD curriculum on behalf of students as part of the curriculum review and enhancement process.
- Streamlined a number of educational policies in UCD to make them more student friendly and accessible.

### The National Collegiate Conference Association

March 2015 — March 2017

National Model UN (NMUN) Director

NMUN is a New York based conference which hosts over 5,000 delegates each year.

In my capacity as Assistant Director for WFP (2016) and Director of UNPFII (2017) I am responsible for:

- Developing committee topics, researching and preparing background guides: [http://www.nmun.org/ny17\\_downloads/BGGs/NY17\\_BGG\\_UNEA.pdf](http://www.nmun.org/ny17_downloads/BGGs/NY17_BGG_UNEA.pdf)
- Convening and leading conference sessions for delegates.
- Editing, correcting and providing feedback to delegates on working papers throughout the conference.
- Assisting with the logistics for UN Day and delivering the committee report to the UN General Assembly

Research Assistant

- Analysed the current curriculum for undergraduate modules in the school of sociology.
- Summarised and compiled findings, and experimented with new teaching techniques.
- Identified issues with the curriculum and successfully redesigned the module for undergraduates .
- Summarised and evaluated findings and provided ready access for the Dean of Social Science.

## EDUCATION

### Masters in Common Law (MCL)

September 2016 — May 2018

University College Dublin

- A two year Masters programme for non-law graduates
- Core subjects include: Constitutional Law, Contract Law, Tort Law, Criminal Law, Property Law, EU Law, Doctrine and Evidence, Company Law, Administrative Law, and Equity and Trusts.

### BA International (2:1)

September 2010 — May 2015

University College Dublin

- Specialised in Politics, International Relations, Social Justice and Sociology
- Successfully secured a place to study at Universite Libre de Bruxelles for one year.
- Awarded a €500 bursary to participate as a delegate in a Model UN competition in New York in 2014.

## SKILLS

I have an excellent level of communication, leadership and organisation skills. I have delivered a number of speeches across UCD Campus at high profile events and delivered a speech in the UN General Assembly Hall, New York, developed and produced extensive published materials for UCD, UCDSU and Model UN. Designed and organised a number of events. Successfully completed a number of trainings including mediator training, DRCC First Response Training, Good Governance and Guidance Training, and ASIST Training.

## INTERESTS

I have a keen interest in travel and learning about other cultures. In 2007, I lived in Kenya for 6 months, I spent my time between conducting home visits in the slums in Kitale and Makuru, as well as working in informal and formal schools and women's refuge centres. I have continued on this passion, as in the summer of 2011, I travelled overseas with UCDVO to Nicaragua, in this time I worked on an after school project named Los Quinco's and building a school. I also have an interest in sports and nutrition. Throughout secondary school, I was a keen football, basketball and volleyball player. This gave me a good insight into what it is like to work as a team, as well as managing groups of people. I enjoy the camaraderie and support from team sports and to this day I am an avid tag rugby player and enjoy nutrition and hiking at the weekend. This has led to an interest in photography, which stems from my curiosity for the world around me, as well as developing my observation skills and my attention to detail.

## REFERENCES

Maeve Regan,  
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