**Dara Brid O’Toole**

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**Summary**

Second-year law and business student, with a strong academic record, in search of summer employment.

* Obtained 585 points in Leaving Certificate Examinations, 2014
* Recipient of Entrance Exhibitioners Award, Trinity College Dublin, 2014
* First-class honours achieved in first year of the undergraduate degree
* Recipient of First Class Book Prize (Annual Examinations), Trinity College Dublin, 2015
* Legal internship, 2015
* Customer service and administrative experience

**Education**

**Highest Qualification** Leaving Certificate

**Dept of Law and Dept of Business (Joint Degree Programme), Trinity College Dublin**

September 2014 – Present

* First-class honours in year 1 of the degree programme
* Placed 3rd in class in Annual Examinations, 2015
* Overall GPA: 72%
* Modules taken in First Year of Degree Programme: Contract Law (74%), Irish Legal System (68%), Tort Law (69%), Organisation and Management (70%), Economic Policy (73%) and Central Eastern Europe and Russian Studies (77%)

**Loreto Secondary School Balbriggan, Co. Dublin**

September 2008 – June 2014

* Leaving Certificate: 585 points
* Studied 7 subjects at higher level
* Obtained 6 A’s and a B: English (A1), History (A1), Biology (A1), Business (A2), French (A2), Irish (A2), and Maths (B2)

**Academic Awards**

* First Class Book Prize (Annual Examinations), Trinity College, 2015
* Entrance Exhibitioners Award, Trinity College, 2014
* Outstanding Student Award (years 1 to 6), Loreto Secondary School Balbriggan

**Employment History**

**Researcher (Intern)**

**James Watters Solicitors**

July 2015 // Dublin

* Fixed-term assignment (1 month)
* Focused on immigration law and country of origin research
* Tasked with researching 2 countries, to examine the specifics of the risks associated with returning to each country after seeking asylum abroad (areas focused on included police corruption, level of terrorism, gangland crime and social stigmas)
* Based on the evidence, a country of origin report was filed
* Served as a first point of contact between clients and solicitors
* Dealt with the requests and queries of clients

**The Airport View Hotel**

July 2014 – Present // Dublin

* Part-time waitress and secretary
* Assume general managerial duties in the absence of owner
* Tasks include dealing directly with customer requests and queries, serving food and drinks, taking payments, and ensuring consumer satisfaction and the smooth running of the restaurant
* Administrative duties include taking restaurant and hotel bookings, stock checking, ordering supplies, invoicing and related duties, and preparing marketing materials

**Volunteer Work**

* S2S (Student to Student) Peer Mentor, Trinity College Dublin, 2015-2016
* Volunteer with FLAC, Trinity College Dublin, 2015-2016: I have recently taken part in a research project on the European Social Charter, my area of research was focused on Article 26 of the Charter
* Volunteer with Amnesty International 2015-2016, Trinity College Dublin: member of the economic, social and cultural rights committee. In my duties I have organised speaker talks and ran a campaign to raise awareness of the issue of homelessness
* Volunteer with Vincent de Paul Society, Trinity College Dublin, 2015 -2016: Take part in fundraising activities as part of the fundraising group of the society. I am also involved in Visiting with the society, in which I visit an elderly person at their home for an hour once a week.
* Volunteer leader at summer school for local children, Lusk, 2012 and 2013
* Volunteer coach of 1st year students’ basketball team, Loreto Balbriggan, 2011 and 2012

**Personal**

* Female
* Irish
* Proficient in MS Office
* Advanced Level of French
* Recipient of Gaisce Award, 2012
* Hobbies include tennis, singing, hiking, camping, and yoga