

# Darwish Bourke

## Personal Details:

Address: 77 Baunoge, Mountpleasant, Loughrea, Co. Galway  
Date of Birth: 28/01/2000  
Telephone: +353 (083) 3611230  
Email: darwishbourke@hotmail.com

## Education:

**September 2012- May 2018:** Leaving Certificate.  
St Kieran's College Secondary School Kilkenny.

**September 2018 to May 2021:** Undergraduate BA (Honors) in Applied Languages and Translation Studies, (Japanese and Spanish) - Dublin City University.

**September 2022 to date:** Postgraduate Bachelor of Laws (LLB) in University of Galway

## Employment History

**Aircraft and Office Cleaning Operative.** Sky Handling Partner, Horizon House, Unit 4, Corballis Park, Dublin Airport, Co. Dublin

*Date; 21<sup>st</sup> June 2019 – 6<sup>th</sup> September 2019*

- Carrying out aircraft and office cleaning tasks such as vacuuming carpets, cleaning drop down tables, removal of rubbish, restocking of toilets, polishing of windows and skirting boards, mopping, cleaning of washroom facilities, emptying of bins and conducting security checking of aircrafts.

**Night Porter.** Kilkenny Ormonde 4 Star Hotel, Ormonde Street, Gardens, Kilkenny

*Date; 22<sup>nd</sup> June 2021 – 17<sup>th</sup> May 2022*

- Serving guests food and drink in the lobby. Bar tending. Reception duties during the night. Dealing with guests' complaints and queries. Setting up conference rooms for hotel functions. Cleaning duties. Operating CCTV and security duties to monitor hotel and car park. Helping other staff departments in the kitchen, the bar and accommodation. Reporting incidents during night to Operations Manager and General Manager in morning.

**Intern.** William Fry LLP, 2 Grand Canal Quay, Dublin Docklands, Dublin 2

*Date; 29<sup>th</sup> May 2023 – 30<sup>th</sup> June 2023*

- Worked in the Technology Department assisting corporate lawyers with tasks such as preparing contracts, Data Protection Notices (DPN's) and dealing with intellectual property and GDPR infringements.

**Activity Leader.** Move Language Ahead, (University of Galway), MLA property of The Golden Globe, Corso Vittorio Emanuele 114, Napoli 80121 Italy

*Date; 1<sup>st</sup> July 2023 – 14<sup>th</sup> August 2023*

- Organizing sports and disco activities aswell as indoor classroom activities and tours for groups of Italian students. Supervising students during mealtime in the canteen. Building a rapport with the students and teachers. Helping the students and their teachers with arrivals and departures at Dublin Airport. Giving guided tours to groups of Italian students and their

teachers of tourist sites in Ireland such as Cliffs of Moher, Burren, Connemara, Limerick, and Dublin.

### **Other Experience and Certification:**

- Completed Butterfly Security Awareness Training Course (BSAT) – acquired during preliminary training under employment of Sky Handling Partner. *Date; 30<sup>th</sup> June 2019*
- Manual Handling Certification – acquired during preliminary training under employment of Sky Handling Partner. *Date; June 2019*
- Ramp Safety Awareness Training (RSA) – acquired during preliminary training under employment of Sky Handling Partner. *Date; June 2019*
- ECDL Certification - *Date; 27<sup>th</sup>/04<sup>th</sup> 2018*

### **Additional Achievements:**

- Academic student of the year 2<sup>nd</sup> Year 2014 - St. Kieran's College Kilkenny,
- Academic student of the year 3<sup>rd</sup> Year 2015 - St. Kieran's College Kilkenny,
- Received Junior Spanish Award for 2015- St. Kieran's College Kilkenny,
- Accepted to the Transition Year Programme at the School of Biological, Earth and Environmental Sciences University College Cork. 26<sup>th</sup> February 2016 to 04<sup>th</sup> March 2016
- Appointed a Sales & Marketing position with the School Bank 2016.
- Participated in County Final of Student Enterprise Awards – 9<sup>th</sup>/03<sup>rd</sup>/2016
- Received BSTAI & WIT Award-recognising the success of Junior Certificate A Grade Students in Business Studies 2016.
- Received 590 points in the Leaving Certificate Examination 2018
- Academic student of the year 6<sup>th</sup> Year 2018 - St. Kieran's College Kilkenny
- Received Academic Scholarship to Dublin City University as of the year 2019
- Graduated with Honors from BA in Applied Languages and Translation Studies at Dublin City University May 2021
- Given a summer internship place with William Fry Law Firm in Dublin – May/June 2023

### **Languages:**

- Spanish
- Japanese
- Arabic

### **Interests and hobbies:**

- Languages
- Law
- Botany
- Mathematics

### **References:**

- **Adam Smyth** – Night Manager, Ormonde Hotel, Ormonde Street, Gardens, Kilkenny  
**Telephone;** +353 1 808 0317

