

Dearbhla Mullins

I am a recent law graduate from the University of Limerick with a desire to pursue a career in corporate law. My ambition is to combine my passion for law with my interest in commerce and business transactions, whilst working for a company which demonstrates a strong emphasis on corporate responsibility and sustainability values, and rewards ambition, determination, and innovation.

Education & Qualifications

BA in Law and Accounting, University of Limerick: September 2018 – May 2022

Upper Second-Class Honours (2:1), with a final QCA of 3.17 out of 4.

Achieved six A grades across core law modules in university, with further A's in accounting and taxation modules.

Finished in the top 4% of my commercial law class, receiving an A1 grade.

St. Joseph's Secondary School, Castlebar: September 2012 – June 2018

Junior and Leaving Certificate levels.

Work Experience

Clerical Officer, Department of Social Protection: March 2023 - Present

By solving customer queries, both in-person and on the phone, I communicate information to customers in a clear and concise manner, paying close attention to the information I am relaying due to its complex nature and data protection concerns. This role has fostered my enthusiasm for building relationships with others, both customers and colleagues.

I run the Public Service Card section of our office, demonstrating effective time-management skills when scheduling appointments.

I utilise critical thinking skills to interpret circulars which are issued to us daily relating to ever-changing regulations, laws, and other current affairs. I then use analytical skills to discern the salient points and communicate these to my colleagues.

Receptionist, Tom Walsh Solicitors: July 2022 – September 2022

Advanced interpersonal and communication skills were essential in this role as I was often the first point of contact with clients, either by greeting them at the door, or answering the telephone in a polite, professional, and courteous manner, with the aim of providing clients with a positive and welcoming experience.

I gained experience using Practice Evolve digital filing system.

Finance and Legal Intern, Portwest UC: January 2021 – September 2021

During my internship at Portwest, my involvement with areas such as M&A, patent searches and populating the GEMS database gave me exposure into key areas of corporate law and demanded efficient research skills.

I utilised my aptitude for legal writing by drafting legal documentation such as non-disclosure agreements and board resolutions, and illustrated my interpretation and critical thinking skills by reading through commercial contracts, picking out key points that should be flagged to the directors.

This role allowed me to significantly develop my public speaking skills through the various presentations I gave to shareholders and directors, and by virtue of the meetings I attended where my contributions were encouraged and commended.

Office Assistant, Cahill and Cahill Solicitors: October 2016 – September 2018

Organisation was a major aspect of this role, with my primary responsibilities comprising of filing, sorting the post and maintaining the post book.

My efficiency and reliability were rewarded with the added responsibility of assisting the legal secretaries with dictation, using analytical skills to decipher the legal terms and phrases used.

I gained experience using Keyhouse digital filing system.

This job was my first exposure into the legal world, and provided me with a deep, fundamental understanding of the role of a solicitor, to further ground and build my legal knowledge upon.

Hobbies and Interests

Awarded a medal from RIAM for achieving 95/100 marks in a speech on gender pay gaps.

Member of the Mayo Senior camogie panel who won the 2021 Nancy Murray Cup.

Proud recipient of a Fáinne Óir for my competency in the Irish language, having competed in the Comhrá Gaeilge competition in the All-Ireland Fleadh from ages twelve to eighteen.

Music enthusiast who has completed up to Grade 5 in traditional music exams.

Additional Information

I have passed all eight FE-1 examinations.

References available upon request