

# Deirdre O'Donnell

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## EDUCATION

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### University College Cork

Sept 2016 – May 2020

*BCL (Clinical) 4th Year – 2H1 (66%)*

- **Core Modules:**
  - Law of Equity: Doctrines & Remedies (64%)
  - Law of Equity: Trusts (63%)
  - Moot Court (Pass) (Pass/Fail module)
  - Jurisprudence (70%)
- **Option Modules:**
  - Privacy & Data Protection Law (70%)
  - Financial Services: Law & Regulation (61%)
  - Company Law: Fundamental Concepts & Doctrines (68%)
  - Company Law: Management, Finance & Insolvency (68%)
  - Contemporary Issues in Corporate Law (65%)
  - Employment Law: Contracts, Rights & Termination (60%)
  - Employment Law: Employee Protection, Equality & Industrial Relations (66%)

*3rd Year – Pass (Pass/Fail year)*

- Full time work placement with **Murphy Lynam Solicitors**.

*2nd Year – 2H1 (61%)*

*1st Year – 2H2 (56%)*

### Mount Mercy College, Model Farm Road, Cork

2010 – 2016

*Leaving Certificate*

- Achieved **500** points (All Honours) out of a possible 625.
- Achieved a Grade of A1 in Maths, A2 in French & B1 in Business.

## WORK PLACEMENT

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### Murphy Lynam Solicitors, Courthouse Chambers, Cork

Aug 2018 – Aug 2019

Murphy Lynam Solicitors is a small/medium sized firm located in the heart of Cork city who provide a comprehensive legal service to individuals and small/medium businesses. With a staff of six full-time solicitors, practice areas include conveyancing, wills & estate planning, general litigation and licensing.

During my time on placement, my duties included:-

- Drafted briefs for counsel and amended summons.
- Drafted deeds of conveyance/transfer/etc. and conditions of sale.
- Organised and catalogued relevant title documents for certificates of title.
- Updated the document management system and accurately managed hard and soft copy files.
- Responsible for billing, correspondence and associated administrative tasks.
- Answered phone calls and responsible for diary management of the solicitors.
- Gained a strong knowledge of the practice management software Legal Evolve.
- Invited to continue in my position within the firm for the Summer months.

## PART-TIME EMPLOYMENT

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### Cork Education & Training Board

June 2018

- Leaving Certificate superintendent for a duration of three weeks at Coláiste Cholim, Ballincollig, Cork.
- Responsible for multiple students in special centres requiring additional aids during their examinations.
- Maintained strict supervision over numerous candidates during the course of the examinations at all times.

### **Frank Nyhan & Associate Solicitors, Mallow, County Cork**

May 2018

- Shadowed the State Solicitor for Cork City, Mr. Nyhan, and assisted Mr. Nyhan in various criminal proceedings before the Circuit Criminal Court.
- Took notes of various proceedings before the court to be used by Mr. Nyhan in his personal assessment of cases.
- Organised files and relevant documentation to be used by Mr. Nyhan in court proceedings.
- Gained a valuable insight into the practice of law within the courtroom setting.

### **Dunnes Stores Bishopstown Court, Bandon Road, Cork**

Jul – Oct 2017

- Worked as a sales assistant on grocery checkouts.
- Dealt with all aspects of customer interactions including handling cash, answering queries and sourcing products.
- Merchandised products on the shop floor.
- Worked as part of a team delivering a high standard of customer service.

## **SOCIETY WORK**

### **The 90th Session of the UCC Law Society**

Jun 2019 – Jun 2020

- Elected Social Secretary for the 90th Session.
- Responsible for the organisation of all social events for the 2019/2020 academic year.
- Successfully organised our Annual Law Ball attracting over 500+ attendees in October 2019 and our Annual Law Dinner attracting 200+ attendees in February 2020, the latter being the first sold-out Law Society social event in recent years.
- Collaborated with the UCC Student's Unions' Entertainment Officer to organise a charity silent disco event during UCC's Raise and Give Week 2020. The event attracted 200+ students and raised over €400 for our selected charity, the Sexual Violence Centre Cork.

### **The 88th Session of the UCC Law Society**

Sept 2017 – May 2018

- Selected to be a member of the Public Relations & Social subcommittee.
- Responsible for social media postings in relation to society events on the society's official Instagram page which saw an increase of 250+ followers over the academic year.
- Involved in the organisation of society events and meetings.

## **ACHIEVEMENTS**

- Completed the Bronze **Gaisce President's Award**.
- **Music:** Achieved Grade 8 in Classical Violin and Classical Flute and completed the Senior Musicianship Programme with CIT Cork School of Music, constantly involved with orchestral groups.
- **Sport:** Represented Murphy Lynam Solicitors in the 2019 Calcutta Run 5k legal fundraiser in Cork. Held the position of junior and senior team goalkeeper with my school hockey team during my years in secondary school. Frequent user of my college gym.
- **Leadership:** Formed a subcommittee in my position as Social Secretary on the UCC Law Society to assist with organisation as well as foster creativity and innovation for events. Selected to be Student Leader in my 5th year of secondary school where I was responsible for the care of 30 1st year students.
- **Charity work:** Help to fundraise for charities including S.H.A.R.E., HOPE and Irish Guide Dogs for the Blind during my years in secondary school and during college.
- **Travel:** Travelled throughout Europe, America, the Middle East and Australia.
- **First Aid:** Completed a First Aid course with St. John's Ambulance.
- Full clean **Driving Licence**.

## **SKILLS**

- **Computers:** Excellent ability to use Microsoft Word, PowerPoint and Excel.
- Certified in the **European Computer Driving Licence (ECDL)**.
- **Legal databases:** Experienced in the usage of a variety of legal databases including LexisNexis and Westlaw.

## **REFERENCES**

Available upon request.