Denise Kavanagh

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**Education and Qualifications**

2009-2012 – ***Griffith College Dublin,* LLB (Hons) Irish Law**

* First Year: Constitutional Law (60%), Introduction to the Legal System (56%), Law of Contract (58%), Law of Torts (55%) and Legal Writing, Research & Communications (66%)
* Second Year: Administrative Law (52%), Criminal Law (63%), Equity & Trusts (59%), Land Law (58%) and Law of Evidence (60%)
* Final Year: Company Law (58%), European Union Law (61%), Intellectual Property (63%) Jurisprudence (61%) and Revenue Law (65%).

**Graduated with Honours Degree: 2.1**

2007-2008 - ***Trinity College Dublin*, Masters in Philosophy (Peace Studies)**

* Politics of Peace and Conflict (55%), Conflict in Northern Ireland (52%), Ethics in International Affairs (55%) and International Politics (71%)

**Thesis:** *With the inability of the United Nations to handle international crises with efficiency and decisiveness, is there a role for future the United Nations?*

**Graduated with Honours Degree: 2.2**

2004-2007 – ***University College Dublin, Bachelor in Social Science***.

* First Year: Politics (50.3%), Sociology (49%) and Social Policy (53%)
* Second Year: Politics (52.3%) and Social Policy (60%)
* Final Year: Politics (57.4%) and Social Policy (62.8%)

**Graduated with Honours Degree: 2.1**

**FE1’s Achieved**

* Constitutional Law Land Law
* Company Law Equity
* Criminal Law Tort
* Contract

**Employment History**

**Commercial Work Experience**

April 2008 - Present, *Full-time Sales and Customer Service assistant in Earthridge International, Maynooth Co. Kildare*

* Initially the job consisted of taking orders for parts for showers, processing and dispatching the orders to the clients.
* Currently I now process all orders and invoice customers through the use in Opera accounting software.
* Organising Office Records - Filing documents such as orders and correspondences and keeping track of all items and orders that are dispatched
* Responsible for the monitoring of stock levels, ordering of parts as well as dealing with orders and reports from the company’s subcontractors
* Advised and assisted customers, resolved customer complaints and handled unexpected situations
* Maintained good relations with our customers via phone and email contact.
* Developed key skills in dealing with conflict, working under pressure and negotiating with clients.
* Liaised with other departments to ensure all queries and calls are dealt with in a timely manner.
* Proficient in use of Microsoft Word, Excel, Outlook and Opera Accounting Software

**Voluntary and Pro Bono Experience**

August 2015

* Volunteered at the SOSAD tent at the Tullamore show. Helping to creating awareness of the counselling services provided locally by talking and listening to people whilst also distributing material and leaflets about suicide prevention and depression.

October 2013 – August 2014 *Secretary of the Marian Terrace Anniversary Committee*

* Local Committee set up by residents of the terrace to organise a celebration for the sixtieth anniversary of the building of the houses.
* Organised monthly meetings, helped organise the social event which catered for 250 past and present residents and their families.
* Help setup a fund to pay for the provision of food, drink and entertainment.
* Arranged the entertainment for the children who attended, organised and supervised the activities for them. Set up the treasure hunt, organised face painters, and set up the area for the party.

June 2013 – *Flora Mini Marathon*

* Fundraised and walked the marathon in aid of the Mater Heart Foundation and in raising awareness for Sudden Adult Death Syndrome.
* Raised funds with the aid of friends and family

February 2012 – *Irish Heart Foundation*

* Organised a Church Gate collection on behalf of the Irish Heart Foundation.
* Liaised with the parish priest. Organised volunteers for the collection of donations at the church entrance over the course of the weekend.