

# Dermot Gallagher

**Address:** Apartment 23, The Eden, Prospect Hill, Finglas Road, Dublin 11

**Phone:** + 353 86 0121 666 **Email:** [dermotgallagher@live.ie](mailto:dermotgallagher@live.ie)

---

## PROFILE

Law graduate with over three years experience in legal, regulatory and public relations roles. This experience has made me well organised and capable of working in high-pressure environments, in which I have had to prioritise and execute tasks with numerous competing deadlines. I pride myself on my assiduousness, attention to detail, and aptitude to think critically.

---

## CAREER

**Whitney Moore Law Firm, Wilton Place, Dublin 2**

August 2017 – Present

*Apprentice Solicitor*

I was taken on as an 'apprentice solicitor', fulfilling the same duties as the trainee solicitors in the firm. The firm has three core departments which I have rotated between.

### Civil Litigation

- Drafted over 100 court documents at District Court, Circuit Court and High Court level. Including originating documents, *ex parte* applications, motions, grounding affidavits, affidavits of service (*for both domestic and foreign service*) and arranging for them to be sworn/issued/filed.
- Attended over 150 matters, primarily in the High Court, where I noted all salient information from the court attendance. I would then report back to my instructing solicitor and the client by way of a detailed memorandum.
- Attended numerous multi-day hearings to aid with the smooth running of the hearing and to handle any tasks that arose while they were ongoing, including managing witnesses.
- Organised and prepared documents for both large- and small-scale discovery.
- Procured authorities on points of law, analysed those authorities and presented research to my instructing solicitor.
- Briefed counsel and agents.

### Property

- Introduced a client to the firm whose probate matter I completed in full. This involved all aspects of the completion of legal work such as giving initial advices; negotiating our fee; researching and advising on all legal implications arising as a matter of probate and tax law (*the asset was in Ireland, but my client was domiciled and resident in the US*); attending a meeting with client; ultimately securing my client's Irish inheritance; paying the CAT tax applicable; and remitting the balance to her US bank account.
- Registered *lis pendens*, cautions, judgment mortgages, and priority entries.
- Scheduled title deeds and prepared deeds for collection; and attended at other firms to collect deeds ensuring they they matched the schedule provided.
- Prepared contracts for sale, including requisitions on title and the concomitant statutory declarations for the vendor.

### Commercial

- Analysed due diligence documents and share registers during the sale of companies.
- Researched Irish company law and EU regulations on a wide variety of corporate activities, such as the buyback of company shares and loans to directors.
- Drafted B5s, B10s, G1s and other company forms.
- Prepared internal company documents such as stock transfer forms, share certificates, board minutes, indemnities as well as keeping share registers up to date.

## General

- Wrote and delivered an internal CPD seminar.
- Wrote articles on cases we had acted in, and the activities of our firm, for the firm's website.
- Assisted in the organisation of after-work events and talks.
- Raised invoices for work done on behalf of clients.
- Corresponded with clients and public bodies by phone, email, and letter.
- Provided guidance, support and training to junior staff.

### **Mullany Walsh Maxwells, 19 Herbert Place, Dublin 2**

May 2017 – July 2017

*Legal Intern*

My main projects were compiling a client list for, and archiving the files of, the newly-merged firm. This involved a high degree of communication and collaboration with the partners, and the archiving required me to become adept in the law on the retention of legal files. The archiving project resulted in a significant yearly saving on file storage for the firm.

### **Q4 Public Relations, 88 St Stephen's Green, Dublin 2**    September 2015 – December 2016

*Client Executive*

I worked part time for the company during busy periods while still at college, gaining exposure to a varied multinational and public sector clientele. I completed research projects; monitored and analysed media coverage; assisted with events; purchased props for photocalls; and carried out general office duties such as answering calls.

### **Medical Council, Kingram Place, Dublin 2**

June 2015

*Legal Intern*

I undertook an internship in the legal department of the Medical Council. I worked with the fitness to practise team where I was involved in the preparation of proceedings against doctors to determine allegations of poor professional performance and professional misconduct. I also carried out statistical analysis for the organisation during this period.

### **Pharmaceutical Society of Ireland, PSI House, Dublin 2**

May 2014 – August 2014

*Clerical Assistant*

I worked full time during the summer for legal department of the regulator I had many duties including taking minutes at meetings of the Council of the Society and greeting and helping visitors. I prepared summaries of complaints received by the Society in addition to case notes on judgments pertinent to the legal department's work.

## References Available on Request

---

## **EDUCATION**

Trinity College Dublin; Bachelor in Laws (LL.B.); 2013 – 2017

Coláiste Cholmcille, Ballyshannon, County Donegal; Leaving Certificate and Junior Certificate; 2008 – 2013

---

## **INTERESTS**

- Avid fan of rugby union from a young age – both playing and supporting. I represented Ulster Rugby at youth level and continued to play throughout college.
- I am a keen cook, preparing most dishes from scratch even on busy weekdays.
- Keeping up to date with local and global current affairs, primarily in politics, technology and science.