

Eddie O'Rourke

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E-mail: eddieorourke@yahoo.co.uk Date of Birth: 16/06/1997

Highly focused, proactive and motivated student in University College Cork. Expect to graduate in the summer of 2019 with a First Class Honours Law (BCL) degree.

Education

UNIVERSITY COLLEGE CORK

2016 – Present

Law (BCL)

Relevant Modules:

- Law of Property
- Law of Equity
- Law of Torts
- Privacy and Data Protection
- Revenue Law
- Law of Contract

Achieved a **Second Class Honours (2.1) Result in 2nd Year (64% Overall)**.

Hoping to achieve **First Class Honours Result Overall** for my final year. Currently at 66% average for final year, however 2 of my exams are in the process of being rechecked.

INTERMEDIATE SCHOOL KILLORGLIN

2010 – 2016

- Leaving Certificate: **Achieved 540 points** out of a maximum of 600 (99th Percentile).
 - A1 grades in higher level History, Geography and a B1 in English.
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Employment History

Relevant Work Experience:

Healy Crowley Ahern solicitors – Killorglin/ Caherciveen Co. Kerry

July – September

(www.hcalaw.ie)

2018

Summer Intern

- I worked closely with clients mortgages, namely reviewing client files and confirming whether our undertakings to the bank had been discharged. This involved writing correspondence to the various financial institutes.
 - Similarly, I was tasked with preparing clients' certificate of title folders, which would subsequently be sent to the bank. As such, I became familiar with all the relevant property documents involved in the mortgage procedure.
 - Some days I spent solely shadowing the principal solicitor and attending all in office and out of office meetings alongside him. He would explain to me the details of the meetings and I would subsequently take notes in the meetings. The types of meetings varied from client to client and as a result I got invaluable exposure to the typical working day of a busy solicitor.
 - Trusted to make inquiries as to share prices and update our clients share price data base accordingly.
 - Often attended Court with the firms criminal solicitor. He would brief me on his upcoming cases and I would observe these cases and take notes. Being in Court for the full day I was exposed to all different types of cases and became acquainted with court procedure, the language of the court and the different types of cases.
 - Often tasked with drafting letters of correspondence to banks, other firms and clients of ours. As such I became familiar with the structure, wording and style of legal correspondence.
 - Developed communication skills and teamwork through working as a close-knit, results focused team.
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Other Work Experience:

T.K. Maxx – Sales Assistant

May – July 2018

- Help provide excellent, amicable customer service even when dealing with pressure situations during the busy tourist period in Killarney.

J.M. Reidys Bar and Cafe – Floor Staff

Nov 2017 – Present

- As not all shifts were timetabled, I was often called into work on days off etc. As such, I was able to adapt to an unpredictable schedule and work on short notice, or for longer than my shift was meant to last.
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Interests and Achievements

Computer Skills:

- Competent user of Microsoft Excel, PowerPoint and Word.
- Familiar with the legal software Documatics
- Efficient typist (223 CPM/ 45 WPM)

Sports:

- Represented Kerry at underage level in Gaelic football
- Volunteer coach for underage basketball and Gaelic football in my club

History:

- Great interest in reading about later modern history
 - Achieved an A1 in history at leaving cert
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References will be provided upon request