**Eimear Flynn**

**Knockmullen, New Ross, Co Wexford**

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***CAREER HISTORY***

*Waitress, Kennedy Boutique Hotel*  November 2017 – Present

* Taking orders and payments
* Filling the coffee orders
* Clearing the tables and cleaning the dishes
* Waitress in bar, carvery, restaurant and for functions
* Setting up for service
* Closing operations in café

*Tax Summer Intern, PwC Ireland* June 2017 – July 2017

* Prepared tax returns, exemption and retention applications, PPS number applications and shadow payrolls.
* Made frequent calls to Revenue
* Attended both inbound and outbound assignee tax briefings
* Helped with the preparation of P35 reconciliation

*Tour Guide, JFK Trust* June 2014 – October 2016

* Worked as a receptionist, tour guide and café assistant
* Greet visitors at reception desk and coordinate the administration of tickets and sale of souvenirs.
* Give 15 minute introductions and answer visitor’s questions before they embark on the self- guided tour
* Worked in café serving coffee and cakes.
* Helped organise and run events such as the Kennedy Summer School.

*LawStart Day, A&L Goodbody* January 2016

* Shadowing of a trainee to get a hands on experience as to what life as a trainee is like
* Interactive case study workshop
* Talk from recruitment team regarding applications
* Tour of the Dublin office
* Networking lunch

*PwC First Year Insight Day* March, 2015

* Teambuilding exercises highlighting the teamwork which exists in the firm
* Talk on tax as a career and also the application process
* Good v bad interview tips
* Panel discussion with Partners and other associates and graduates
* Q & A session with Cáit Monagher from the Irish Tax Institute
* Networking Lunch and drinks at end of day

*Swim Instructor, Kennedy Memorial Swimming Pool* September 2008 – May 2010

* Used various different techniques to teach the skill of swimming to children
* Juggle different abilities of children in the classes

***ACHIEVEMENTS***

* Member of School Student Council and Meitheal Leader in 6th year.
* Achieved Gáisce Bronze Medal
* Participated in the YSI programme in which our project tacked the issue of Human Trafficking
* Certificate of Appreciation for school choir
* Numerous full attendance and academic excellence awards in Secondary School
* Received recognition from the Business Teachers’ Association of Ireland for achieving an A grade in Business in my Junior Certificate.
* Competed in the James Joyce Maidens Debating Competition
* UCD Law B&L Day - bucket collecting in aid of Temple Street Children’s Hospital
* Spent a week in London in March 2016 representing UCD Sutherland School of Law on a Corporate and Commercial Law study visit
* Involved with the UCD Student Legal Service Legal Clinics for Students
* Took part in Relay for Life in UCD in 2016 which raises funds the Irish Cancer Society
* Spent 4 weeks volunteering in Tanzania in Summer 2016 with UCD Volunteers Overseas
* Currently working to earn my Global Citizen Bronze Award
* Spent 6 months studying in Universidad de Navarra, Pamplona, Spain as part of the Erasmus Programme.
* Full, clean driving licence

***EDUCATION & TRAINING***

*University College Dublin* **Sept 2014- Present**

Bachelor of Business and Law (BBL)

* Maintained a 2:1 degree in all exams so far and expect to achieve one overall

*St Mary’s Secondary School, New Ross* **Sept 2008-June 2014**

* Leaving Certificate: 2014 – 515 points
* Business (H) – A1, Irish (H) – A2, English (H) – B2, Accounting (H) – B2, Maths (H) – C1, French (H) – C1, Biology (H) – C3 → 515 points

*St Joseph’s National School, New Ross* **Sept 2000-June 2008**

***IT SKILLS & LANGUAGES***

* IT Skills: Holds (ECDL) European Computer Driving Licence; familiar with Microsoft – Word, Office, Excel, PowerPoint, Outlook.
* Languages: English (mother tongue), Irish (fluent), French (intermediate), Spanish (basic).

***INTERESTS***

* Attending debates run by UCD Law Society and UCD L&H Society
* Exercise – I enjoy running for fitness
* Socialising with friends

***REFERENCES***

*Academic: Employer:*

Ms. Karen Dent Mr. Seán Connick

Tutor Chief Executive Officer

UCD Lochlann Quinn School of Business JFK Trust

Belfield South Quay, New Ross

Dublin 4 Co. Wexford

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