

## Curriculum Vitae

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Terenure  
Dublin 6W

### Examinations:

#### University Results:

Trinity College Dublin – LL.B Bachelor in Laws

<u>First Year 2013/14</u>		<u>Second Year 2014/15</u>		<u>Third Year 2015/16</u>	
<u>Module</u>	<u>Grade</u>	<u>Module</u>	<u>Grade</u>	<u>Module</u>	<u>Grade</u>
Legislation and Regulation	72%	Land Law	68%	Company Law	68%
Tort Law	67%	Equity	68%	Employment Law	68%
Irish Legal System	65%	Administrative Law	67%	English Land Law	67%
Contract Law	62%	Private Law	66%	Jurisprudence	66%
Criminal Law	61%	Remedies		Medical Law and Ethics	66%
Constitutional Law 1	57%	European Union Law	66%	Tax Law	65%
		Constitutional Law 2	65%		
<i>Average/Overall Grade</i>	<b>64% (2.1)</b>	<i>Average/Overall Grade</i>	<b>67% (2.1)</b>	<i>Average/Overall Grade</i>	<b>67% (2.1)</b>
<b>Class Ranking</b>	<b>21/98</b>	<b>Class Ranking</b>	<b>18/99</b>	<b>Class Ranking</b>	<b>15/88</b>

**Leaving Certificate 2013: Our Lady's School, Terenure.**  
CAO Points: 560

### Work Experience

*June & July 2016*

#### Intern – Nelson & Co Solicitors

I worked as a legal intern over the course of two months.

My key duties included;

- Responsibility for a real-estate project of approx. sixty properties while my colleagues were out of office. This involved; answering queries, sending out contracts and directing funds on closing, amongst other duties.
- Drafting contracts, client letters and emails, responding to queries.
- Liaising with clients and solicitors by telephone
- Lodging documents in the Central Office, Land Registry, Probate Office and The Registry of Deeds.

This developed my skills in;

- Drafting legal documents.
- Communication
- Lateral thinking. Working on the housing project I was the first point of call for issues that arose, I had to deal these issues and direct them elsewhere as appropriate.
- Knowledge of the sale and acquisition of property, probate process and negligence proceedings.

- During this time I also became proficient in the use of the eXpd8 case management software.

*September 2014 – present*

**S2S Student Mentoring – Head Mentor**

Since 2014 I have volunteered as a Student Mentor for First Year students and International students in Trinity College. This year, I was promoted to the role of Head Mentor for Law.

This position involves;

- The overall co-ordination of the mentoring programme within Law.
- Responsibility for monitoring all contact mentors have with their Junior Freshman students, ensuring they keep in regular contact with their groups and taking appropriate action when mentors are not actively participating in their group.
- Attending regular meetings in the S2S offices and liaising with staff.
- Handling complaints and grievances form Mentors and/or Junior Freshman students.

I have been specifically trained in;

- Leadership skills
- Management skills
- Active listening.

*July 2011- 2013*

**Registrations Co-Ordinator – Ballyroan Summer Camp**

I was solely responsible for recording all the registrations and income for the Summer Camp.

**Extra-Curricular**

**Matheson –Vision 2020 University Challenge – Prize Winner:** My teammates and I placed 2<sup>nd</sup> in this competition. We put forward an idea for a legal reform in post-Brexit Ireland to boost business growth. As finalists, we presented our idea to the judges in a ‘Dragon’s Den’ style format at the Matheson offices.

**Baking:** Recently I placed first in an amateur baking competition. I had only ever cultivated this skill at home in my spare time, but I pushed myself further to realise my true capability.

**International Student Buddy:** I am paired with an international exchange student in Trinity to ensure her transition into life in Trinity and Dublin runs as smoothly as possible.

**Irish Language Classes:** I attend weekly Irish language classes.

**Trinity FLAC:** I regularly participate in FLAC events, most recently I took part in a Sleep-out, to raise awareness for the homelessness crisis in Dublin.

**References available from:**

**Nelson & Co Solicitors:**

Mr. John Nelson  
Nelson & Co. Solicitors  
Templeogue Village  
Dublin 6W.  
**Phone:** 01 490 0159

**Academic Reference:**

Dr. Caoimhín MacMaoláin  
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