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Eliza O’Grady

Personal Attributes	Extensive experience as a Senior Planner who has excellent research, writing, negotiating and advocacy skills. Capable of working successfully with others as well as having the confidence and ability to operate on own initiative and manage own workload. Outstanding communication, presentation and interpersonal skills with a reliable and hard working disposition.
Recent Work Experience	August/Sept 2016 VP Shields Solicitors Loughrea Assisting in administration tasks for banking and commercial conveyancing, private conveyancing, unfair dismissal and wills and probate cases.
Professional Work Experience	Aug 2015 – August 2016 McCarthy Keville O’Sullivan Galway Position: Project Planner Key Responsibilities: <ul style="list-style-type: none"> • Preparation and lodgement of planning appeal applications to An Bord Pleanala. • Representing clients at conference with Council. • Negotiating on behalf of clients with objectors, Council and other interested parties. • Provision of planning advice to clients at various stages of the planning process. • Preparation and issuance of fee proposals for new and existing clients. • Liaison with Councils, clients and various consultants. • Preparation and lodgement of planning applications. Dec 2013-Aug 2015 Urbis Melbourne, Vic Position: Senior Consultant Key Responsibilities: <ul style="list-style-type: none"> • Advocate on behalf of clients at the Victorian Civil and Administrative Tribunal (VCAT) in support of development applications. • Represent clients at mediation hearings in relation to planning applications before VCAT. • Instruct counsel on behalf of clients including, preparation and issuance of legal briefs. • Support counsel on large development applications being heard before VCAT. • Instruct and engage expert witnesses for planning hearings.

**Professional Work
Experience Continued**

- Preparation of expert planning evidence on behalf of company Directors who have been engaged as expert witnesses before VCAT.
- Maintaining existing client relationships through the provision of outstanding consultancy services.
- Generation of new projects by developing existing and new client relationships.
- Liaison with and advice to project team/sub consultants including, architects, traffic engineers, environmental consultants, acoustic engineers, wind consultants and waste management consultants.
- Preparation of detailed planning reports to accompany applications, addressing the relevant policy and application requirements.
- Coordinating the lodgement of development applications within set timeframes, including the management of sub-consultants to ensure all required reports and assessments are provided.
- Project management of various planning projects.
- Support and mentoring of junior staff on the planning team.

July 2011-Dec 2013 City of Stonnington Prahran, Vic

Position: Statutory Planner

Key Responsibilities:

- Prepare and present planning appeal submissions to the Victorian Civil and Administrative Tribunal on behalf of Council.
- Mediate between applicants, objectors and other interested parties whilst attempting to resolve issues arising from applications.
- Prepare accurate written and verbal advice and correspondence on planning related matters.
- Assess a variety of large scale planning applications including multi storey mixed use developments and high density residential developments.
- Efficient management of a large number of development applications.
- Provide advice and information on planning applications, planning scheme requirements and Council policies to the public and planning applicants.
- Attend consultation meetings.
- Liaise with various Council Departments.

May 2009-July 2011 Ratio Consultants Richmond, Vic

Position: Planner

Key Responsibilities:

- Preparing of Statements of Evidence for presentation at VCAT.
- Liaise with clients, architects and Councils.
- Project management of various planning and traffic and transport projects.
- Preparation of planning and traffic impact reports.

Education and Qualifications	<p> Sept 2016 – Present Limerick University Limerick LLB Graduate Law Torts 1 (A2), Constitutional 1 (A1), Constitutional 2 (A2), Criminal 1 (A1), Criminal 2 (A2), Contract 1 (A1), Contract 2 (A1), Administration (A2), Jurisprudence (A2), Legal System and Methods (A1). </p> <p> Sept 2007-Sept 2008 Queens University Belfast MSc Environmental Planning </p> <p> Sept 2003- May 2006 University Of Leeds Leeds B.A (Hons): Sociology and Psychology (2:1) </p>
Other Achievements and Skills	<p> Commendation from President of University of Limerick: Received for exceptional academic results in Semester 1 and 2 of Year 1 (copy available on request). </p> <p> Matheson Solicitors Contract Law Prize: One of two students to receive the prize for achieving the highest grades in Contract Law in 2016/2017 </p> <p> I.T: Competent user of Microsoft Word, Office, Excel and Power Point and experience in using CAD. </p> <p> Driving: Full, clean driving license. </p>
Interests	<p>Gaelic football, running and swimming. Other interests include camping and reading.</p>
References	<p>Available on request.</p>