Emer Wilkie

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Galway City

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086 – 1766369

Education:

**Name:** National University of Ireland, Galway

**Attendance:** September 2015 – May 2016

**Qualification:** **Bachelor of Laws (LLB)** (pending result)

Modules: Land Law, Company Law, Family Law, Equity, Evidence

Clinical Placement (Semester 2), Law School Essay

**Name:** National University of Ireland, Galway

**Attendance:** September 2012 – May 2015

**Qualification**: BA in Legal Studies & Sociology and Politics

**Second Class Honour (2.1)** Eighth in Class Ranking of 70+

Modules: Year One: Irish Legal Systems, Legal Skills, Key Issues In Irish Law

Year Two: Torts, Constitutional Law, Legal Methods and Research, Entertainment Law

Year Three: Criminal Law, European Union Law, Contract Law

Law School Essay Year Three: *“EU’s accession to the ECHR: One Giant Leap for Human Rights?”* Grade: 1st Class Honour

Employment:

**Employer:** TJX Ireland, TK Maxx Galway

**Role:** Jewellery Associate

**Duration:** October 2014 – Present

**Duties & Responsibilities:**

* Selling jewellery and watches
* Ensuring customer satisfaction regarding watch mechanisms, features and use
* Identifying hallmarks and understanding differences between precious metals
* Informing customers on brand information
* Merchandising and organising jewellery tanks on display

**Employer:** TJX Ireland, TK Maxx Galway

**Role:** Sales Associate

**Duration:** September 2013-Present

**Roles & Responsibilities:**

* Ensuring high levels of customer care and service
* Serving customers in a fast-paced retail store; by tackling sales, returns, any issues or complaints a customer may have in a friendly, helpful and time efficient manner
* Foreseeing that purchases/returns move smoothly and hassle-free
* Ensuring the daily delivery is dispensed in a timely fashion
* Visually merchandising the store regularly, often part of a team

**Employer:** The Dunes Club, Narragansett, Rhode Island, USA

**Roles:**  Waitress, Bar Staff, Cabana Staff, Dining Staff

**Duration:** May-August 2013 (as part of a J1 visa)

* Serving food and drink to members
* Being part of a formal waitressing staff, often working in a team
* Preparing tables for meals, including setting up items such as linens, silverware and glassware
* Meeting guests requests for specific orders when necessary
* Ensuring all members are happy and satisfied with their meal
* Informing customers of speciality meals in detail

Awards:

* Educational Prevention and Awareness Programme from the Galway Rape Crisis Centre 2015
* Holts Jewellery Academy certificate accredited by the British Jewellers Association October 2014
* Premise Alcohol Awareness Programme 2012 (USA)
* Expected early 2016: Applied Suicide Intervention Skills Training (ASIST)

Interests:

* Approved NUI Galway tutor, providing free grinds to NUI Galway law undergraduate students
* Volunteer with NUI Galway’s FLAC (Free Legal Advice Clinic) 2015-2016
* Passionate volunteer for Enable Ireland 2013-2015, taking part in fundraising events regularly
* Volunteer with Galway Rape Crisis Centre since May 2015
* Other than my volunteer work, on my free time I enjoy maintaining my personal fitness, learning aspects of nutrition and taking part in yoga classes through NUI Galway lotus society

***References are available upon request.***