***EMILY O’DWYER***

11 SliabhNaMban Meadows,

Thurles,

Co. Tipperary,

Ireland.

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**EDUCATION**

I am a final year student of Economics, Politics and Law (BA) at Dublin City University.

To date, I have received an average overall grade of second-class honours, upper division (2:1).

I studied Law at the University of Warsaw for the duration of the 2014-2015 academic year as part of the Erasmus exchange programme.

**WORK EXPERIENCE**

* *Legal Assistant* – Brian D. Hughes & Co*.* Solicitors, Thurles (July – September 2015)
	+ Conducting legal research.
	+ Answering the telephone and making appointments.
	+ Drafting correspondence.
	+ Assisting to court hearings.
	+ General office duties.
* *Sales Consultant* – A/wear, the Crescent Shopping Centre, Limerick (September 2013 – January 2014)
* Assisting and advising customers, responding to queries.
* Operating cash registers and accepting payment.
* Monitoring display areas and stock levels.

**SKILLS**

* First Aid
	+ Completed a basic First Aid course.
* Computing skills
	+ Successfully completed The European Computer Driving Licence.

**PERSONAL QUALITIES**

* I am committed, driven and appreciate a challenging working environment.
* I am honest, meticulous and have excellent social skills.

**INTERESTS**

I have wide-ranging interests in law and current affairs and for this reason I chose to study the multidisciplinary degree. As a result of my studies I have developed a particular interest in law and I hope to pursue a career in this field upon completion of my degree. I then aim to secure a traineeship with a reputable law firm that is well-regarded in the sphere of business law with the ambition of acquiring the vital expertise and developing the necessary skills for fulfilling my potential as a solicitor.

**HOBBIES**

* I am an active member of many college societies including the debating society, the media society and the law society.
* I am passionate about travelling and I travel at every available opportunity.
* I greatly enjoy reading and I am very interested in art.

**REFEREES**

* Mr. Martin Hughes – Solicitor, Brian D. Hughes & Co. Solicitors, Slievenamon Road, Thurles, Co. Tipperary, Ireland (353 5042 6540) – Previous Employer.
* Fr. Tom Fogarty – President, St. Patrick’s College, Cathedral Street, Thurles, Co. Tipperary, Ireland (353 5042 1201) – Previous Employer.