



CONTACT DETAILS

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SKILLS

Critical thinking
Problem solving
Communicating
Time keeping
Organising
Collaborating

ACHIEVEMENTS

Completing speech and drama exams to the highest grade with the Leinster School of Speech and Drama

Training as a singer with the Royal Irish Academy of Music

Performing lead roles in many musicals to include *Legally Blonde*, *Les Misérables*, *Grease*, *Fame*, *Footloose*, *Crazy For You* and *All Shook Up*

Walking the Camino twice

EMMA DEVINE

A driven and ambitious Bachelor of Laws (LLB) graduate and legal intern. I have achieved all eight FE-1 examinations with the Law Society of Ireland.

References available upon request.

WORK EXPERIENCE

Legal Intern - *Philip Lee LLP*, Connaught House, 1 Burlington Road, Dublin 4

AUGUST 2021 - PRESENT

Intellectual Property Law

During my summer internship in August 2021, I worked mainly in the IP department where I carried out administrative duties such as filing, copying, and scanning and partook in client meetings.

Planning and Environmental Law

After my four-week internship, I was offered a position in the P&E department where my primary duties included -

- drafting court pleadings, documents and books;
- serving same on litigants and filing in the Four Courts;
- attending court lists and hearings to take attendances;
- assisting in swearing legal documents;
- checking the courts legal diary each day and updating our own;
- liaising directly with counsel, clients and other law firms;
- writing case notes, articles and advices; and
- performing complex legal research.

Media Law

After nine months in P&E, I rotated to the Media department, where I am now. My current role includes -

- preparing tax credit applications for the Department of Culture and Revenue Commissioners;
- preparing 'production packs';
- reviewing and amending contracts and security documents;
- updating document status lists;
- incorporating companies with Company Bureau;
- filing C1s with the Companies Registration Office; and
- conducting 'legal reviews' of client projects for the purpose of identifying and assessing legal risks.

Pro Bono

I am passionate about engaging in pro-bono work. Recently, I delivered a presentation to colleagues on a case I had been involved in concerning the live export of unweaned calves from Ireland to Europe in alleged breach of EU law.

INTERESTS

Running

Hiking

Sea Swimming

Travelling

Art and History

Cooking

Reading

I am on the Wellness Committee at

Philip Lee LLP

General Assistant - *Rachels Garden Café* Arboretum Kilquade, National Garden Exhibition Centre, Wicklow

AUGUST 2018 - DECEMBER 2020

I prepared and served food and had a lot of interaction with customers, always delivering a high level of customer service. I received barista and manual handling training. I cleaned service and seating areas.

Sales Assistant - *Splitz Ice-Cream Bar* Applegreen, Cullenmore, Wicklow

APRIL 2017 - DECEMBER 2017

I served customers ice-cream and confectionery goods. I did monthly stock takes. I was solely responsible for running the shop on my shifts and I was trusted to reconcile the till and cash at the end of every shift.

EDUCATION

Bachelor of Laws Degree - *Technological University, Dublin*

2018 - 2021

I graduated with a Second-Class Honours in the First Division (2:1).

Leaving Certificate - *Loreto Abbey, Dalkey*

2016 - 2018

I achieved four hundred and seventy-five (473) points.

Final Examination - First Part - *Law Society of Ireland*

2021-2023

I have completed all FE-1 eight examinations.