EMMANUEL OLLA

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**www.linkedin.com/in/emmanuel-olla-66823724b**

**PERSONAL STATEMENT**

I have completed my Bachelor of Laws Degree in Maynooth University, where I was awarded a 2.1 Second-Class Honours. I have completed 6 of the Law Society FE-1 exams in 2 sittings. I am a perceptive and self-assured professional with outstanding communication abilities and a high degree of adaptability. I excel in collaborative settings and am eager to join a dynamic legal team where I can contribute my skills and continue to grow as a legal professional. My dedication to the principles of justice and integrity makes me a valuable asset to any legal organisation.

**EXPERIENCE**

**APRIL 2024 – JULY 2024**

**PARALEGAL,** MCKENNA & CO SOLICITORS

* Conducted legal research and analysis on various legal issues
* Drafted and reviewing legal documents and briefs
* Assisted Counsel in preparing for trials, hearings, and depositions
* Wrote letters on behalf of the firm
* Managed case files and maintaining accurate records of all case-related activities
* Provided administrative support to the legal team

**AUGUST 2023 – APRIL 2024**

**LEGAL EXECUTIVE,** CRUSHELL & CO SOLICITORS

* Drafted submissions, complaints and attended hearings at the Workplace Relations Commission (WRC)
* Attending client meetings
* Communicated with clients, witnesses, and other stakeholders to gather information and provide updates
* Researched case law and various developments in law
* Participated in negotiations

**JUNE 2022 – JANUARY 2023**

**PROFESSIONAL FUNDRAISER,** CONCERN WORLDWIDE

* Cultivated relationships with major donors and corporate partners.
* Collaborated with marketing for donor materials.
* Implemented stewardship programs for donor engagement.
* Prepared persuasive presentations and proposals.

**AUGUST 2022 – DECEMBER 2022**

**VIRTUAL LEGAL INTERN,** CLIFFORD CHANCE

* Required the completion of numerous client focused tasks. This included drafting advice and recording mock phone calls to clients and solicitors
* Engaged in simulated real-world scenarios to analyse and respond to cyber threats, developing skills in threat intelligence, incident response, and vulnerability

**FEBRUARY 2023 – JUNE 2023**

**VIRTUAL LEGAL INTERN,** WHITE AND CASE LLP

* Obtained in-depth knowledge of intellectual property principles, including patents, trademarks, copyrights, and trade secrets.
* Demonstrates my capability effectively navigate and contribute to professional environments, demonstrating strong analytical and problem-solving skills.

**EDUCATION**

**SEPTEMBER 2014 – JUNE 2019**

**SECONDARY EDUCATION,** ST. DECLAN’S COLLEGE

* I received an academic award from St. Declan’s College for achieving the highest grade in my year for my Junior Cert History Paper

**SEPTEMBER 2019 – JUNE 2023**

**BACHELOR OF LAWS (LLB),** NUI MAYNOOTH

* I obtained a 2.1 Second-Class Honours degree
* I was awarded the Most Influential Representative Award in Maynooth University’s African Society in 2022 in recognition of my significant contributions to advancing representation for minority communities.

**OCTOBER 2023 – PRESENT**

**FINAL EXAMINATION – FIRST PART (FE1), LAW SOCIETY OF IRELAND – COMPLETED EXAMS**

* Tort Law
* European Union Law
* Criminal Law
* Property Law
* Law of Contract
* Equity

**SKILLS**

* Meticulous attention to detail
* Exemplary communication aptitude
* Collaborative team player
* Proficient drafting expertise
* Exceptional interpersonal skills
* Concise and professional writing

**REFERENCES**

**Barry Crushell**

Principal Solicitor at Crushell & Co

(01) 611 1546

bcrushell@crushell.ie

**Lisa McKenna**

Principal Solicitor at McKenna & Co. Solicitors

(01) 485 4563

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