C.V.

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Current: Starting a 12 month Legal Traineeship with the European Food Safety Authority as a Junior Legal Officer

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# **EDUCATION**

Set to graduate with a First Class Honours MA in Human Rights in Criminal Justice. Awarded an A1 for Dissertation, titled: 'The Efficacy of the Principle of Non-Refoulement in Protecting Climate Migrants.'

Modules: Law of the European Convention of Human Rights, Comparative and European Criminal Justice, Comparative International Protection of Human Rights Law, Counter Terrorism and International Business, Penology and Victimology, Criminology, Advanced Legal Research Methods, Dissertation Methodology

Graduated in the top percentile of course with a First Class Honours BA in Criminal Justice.

Sample of Modules: Administrative Law, Constitutional Law, Law of Evidence, Human Rights Law, Criminal Law, Child Law, Law of the EU, Public Policy Processes, Inequity and Social Exclusion, Psychology and Social Issues, Organisational Behaviour and Change Management.

Multiple-time recipient of the UL President's Letter of Outstanding Academic Achievement.

Completed Co-op placement as a Legal Intern with the Legal Services Support Unit at the Department of Justice and Equality.

Previously the Criminal Justice Representative on the UL Law Society Committee.

Attended SMI, Newcastle West, Co. Limerick and achieved 429 points in the Leaving Cert, June 2018.

Taking French lessons for almost a Year to achieve a B2 on the CEFR scale.

### WORK EXPERIENCE

#### Team Leader

Campus Life Services - On Campus Accommodation at the University of Limerick [16/05/2022 – 13/01/2023] Limerick

-Oversaw the work of 30 employees in a managerial role.

-Ensured adherence to the daily plan and delegated tasks to the team.

-Monitored team attendance and performance.

-Took on a motivational role to ensure all objectives were carried out efficiently and to the highest quality.

-Advised staff and arbitrated for any issues arising between staff and/or the work required.

-Attended managerial and team meetings for group arrivals/special requests/types of servicing. -Held daily briefs with the accommodation team to discuss goals and answer questions.

-Signed off apartments before guests arrival to guarantee the rooms were to the optimal standard.

-Undertook on-call duty in case of emergencies.

### **Telesales Executive**

Sysco - Fortune 500 Wholesale Corporation [28/06/2021 - 22/02/2022] Limerick

-Managing and processing orders for restaurants, hotels, hospitals and schools.

-Selected for advanced customer-care training following a 99% success rate with customer orders.

-Incorporated AX, Salesforce, Excel, Teams and Outlook to provide this service on a daily basis.

-Took 80 calls a day.

-Learnt how to upsell/cross-sell, offer great customer service, process orders and work in a busy environment with large call queues.

-Passed customer service training with a result of 99% and dealt with irate customers to resolve issues.

-Received calls from managers and customers commending work performed.

-Scored in the top percentile on monthly scoreboards for calls taken and lack of errors.

### Legal Intern

Department of Justice and Equality [14/09/2020 - 22/01/2021] Dublin

-Analysed and drafted reports on immigration policy and legislation.

-Authored judgment summaries for in-house solicitors and the International Protection Office.

-Identified why past cases were unsuccessful and determined reasons to ensure successful outcomes in the future.

-Collaborated with senior legal team in researching areas of Irish immigration law.

-Gained valuable I.T experience, utilising videocall apps such as Zoom and software including Microsoft Word, Outlook, PowerPoint, Excel and legal databases.

-Ensured the file room and legal databases were organised and up to date.

-Coordinated within a team to create PowerPoint presentations and legal research projects.

-Attended meetings and took notes for the team.

# **Customer Sales Assistant**

Tesco - Multinational Retail Company [01/12/2018 - 20/06/2020] Limerick

-Began work part-time stocking merchandise, cleaning and organising the store.

-Accepted day and night shifts as part of a flexible working hour system.

-Progressed to increased hours and training in of new staff.

-Planned and delegated with team regarding daily deliveries and delegation of tasks.

-Prepared the store every evening, requiring accuracy and efficiency to ensure proper presentation for the following day.

-Facilitated customer-care queries, providing quality customer service.

-Worked optimally in a high-pressure environment during 2018 Christmas period.

-Brought back the subsequent Winter and two Summers due to exceptional performance.

# EXTRACURRICULAR ACTIVITIES/ACHIEVEMENTS

Member of the UL Law Society and was previously on the committee, representing the criminal justice course. Achieved this position by vote. Organised and marketed the most popular event of the year and engaged in fundraising events as well. Achieved a grade 5 honours for the piano and a grade 2 distinction for the drums. Member of Special Olympics Ireland and have volunteered to help in training sessions. Member of the UL gym and workout regularly. Involved in the UL badminton and dance clubs to keep fit and have fun. Enjoy reading fiction, non-fiction, self-improvement and classic literature.

Created a website as a fun project during the pandemic. Used desktop publishing to draft manuals and posters to post on my website. Web editing was key in creating high quality content. Researched extensively and monitored both the written and visual content of the website. Proofread content regularly and adhered to SEO rules. Tracked and analysed traffic to the site to discern the best times to publish content.