**EOIN TYRRELL** +353 863413408

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**EDUCATION**

**FE1 Examinations**

Law Society of Ireland

Property Law – Passed

Equity Law – Passed

Company Law - Passed

**LL.M (Master of Laws) (2:1 Honours)** (2021 - 2022)

Dublin City University

Modules: European Employment Law, Commercial Law, Judges and Judging, EU and National Climate Change Law, Policing and Society, Legal and Socio-Legal Research Skills

Dissertation: ‘The Civil Liability of Unincorporated Associations: Did O’Donnell J Go Far Enough in The Supreme Court Decision of *Hickey v McGowan*?’ **(67%)**

**B.A (Hons) in Law and History (2:1 Honours)** (2018 - 2021)

Dublin City University

**Leaving Certificate (**2016 - 2018)

Yeats College Waterford

**WORK EXPERIENCE**

**Company Secretary** (September 2024 – Present)

Bricks4Kids

* Ensuring the board and its committees operate within a solid governance framework.
* Preparing agendas, distributing board papers, and ensuring minutes are recorded.
* Ensuring the company complies with statutory obligations.
* Handling correspondence, ensuring timely communication of decisions, and managing AGMs.
* Advising the board on sustainability practices, ethics, and corporate responsibility.

**Travel and FE1 Examinations** (April 2024 – September 2024)

* I temporarily relocated to Barcelona, Spain to travel and explore Spain and its surrounding areas while immersing myself in the Spanish language and culture. Additionally, during this period, I am completing FE1 Examinations.

**Paralegal** (March 2023 – March 2024)

FD Technologies

* Worked as part of a dedicated team within the commercial law department delivering services to a range of high-profile clients throughout the globe.
* Drafted and peer reviewed commercial contracts, Non-Disclosure Agreements, Statements of Work and Master Services Agreements.
* Gained excellent legal support skills and developed my organisational skills and attention to detail skills, whilst also developing commercial relationships between my peers, and with the clients and their personnel.
* Engaged with my team by taking part in monthly training sessions where both my colleagues and I provide presentations on particular topics, issues or insights we may have encountered that month.

**Legal Data Analyst**  (March 2022 – March 2023)

KPMG Ireland

* Worked as part of a dedicated team in KPMG’s advisory project alongside one of Ireland’s leading financial institutions.
* Assisted customers with queries in relation to online banking, bank accounts, mortgages, loans, loan obligations, interest payments, credit checks and ESG matters.
* Learned how to manage difficult and tense situations and provide solutions in a speedy and professional manner.
* Collaborated effectively and efficiently with the team to achieve targets and meet deadlines.
* Gained excellent people management, communication, organisational and interpersonal skills when interacting with customers and communicating with all members of the team.
* Gained administration skills such as making and answering calls, drafting emails and letters, research and completing applications.
* Gained good knowledge of the financial services industry and the role of banks in capital markets and debt financing.

**Multi-Task Attendant** (February 2017 – June 2021)

Nuvo Recruitment (HSE)

Portlaoise, Co. Laois.

* Undertook a variety of duties in various wards and community settings.
* Effectively coordinated the delivery of meals while effectively handling numerous customer orders simultaneously.
* Learned how to resolve complex issues and manage urgent requests under pressure.
* Maintained and complied with strict and up-to-date policies regarding the COVID-19 outbreak to ensure both employee and patient safety.
* Appointed to train in new staff and delegate tasks to fellow colleagues, offering continuous advice, mentorship and guidance on duties and best practices.
* Maintained confidentiality and was organised at all times concerning; infection, prevention and control standards, manual handling, and health & safety guidelines.
* Learned how to prioritise and deal with multiple requests and queries in a quick, courteous and professional manner.

**INTERESTS**

**Golf**

Waterford Castle Golf Resort (2012 - Present)

* I am an avid golfer since the age of 12. I have frequently participated in weekly golf tournaments with my home club, Waterford Castle. I was selected for a number of different golf teams such as the Fred Daly and Jimmy Bruen teams in 2015 and 2016. A significant highlight is when I achieved Junior Player of the Year in 2017. I was awarded a 100-euro gift voucher and a Junior Player of The Year 2017 Plaque.
* I was recommended to coach club members from the age of 16.

DCU Golf Club (2018 - 2022)

* I was a member of the DCU golf club and regularly took part in competitions. I also assisted in organising social events and tournaments with other golf clubs.

**Drums – Piano** (2008 – Present)

Waterford Academy of Music and Arts

* I have played piano since the age of five and drums since the age of seven.
* I am a passionate musician and have had the opportunity to be a member of two bands. Due to my exceptional talent, I was regularly recommended to fill in for various other bands at short notice. I have performed at many events and gigs across Ireland, in local pubs, schools and event halls. In 2015, my band at the time performed in a ‘Battle of The Bands’ competition where we won the competition and received a ‘Battle of The Bands' plaque and a 250-euro cheque between the band members.

**ACHIEVEMENTS**

* **Law Society of Ireland Massive Open Online Course (MOOC) 2021 in Environmental Law and Climate Change -** I was awarded a certificate from the Law Society of Ireland’s MOOC 2021 in Environmental Law and Climate Change. This was a five-week online course which featured a multiplicity of speakers from a broad range of backgrounds such as former President of Ireland, Mary Robinson, who highlighted the impacts of climate change on the environment and the laws and unprecedented regulations established by the EU on business to achieve a circular economy by 2050.
* **IT Skills:** Proficient in Microsoft Office programmes (Word, Excel, PowerPoint etc.), and DocuSign procedures. Self-educated in CRM databases such as Fiverr.com, HubSpot and Canva.
* **Legal Research:** Extensive experience using legal research databases including JSTOR, JustisOne, vLex Justis, Heinonline, Cambridge University Core, Lexis Nexis and The Irish Constitution.
* **Languages:** English (Native), Spanish (Conversational) and Irish (Basic).
* **Courses/Certifications:** I am trained in Fire & Safety, Manual Handling and Infection, prevention, and Control.
* **Other:** Full Irish driving licence.